

PANORAMA COMMUNITY SCHOOL DISTRICT

Comprehensive student achievement and character development through educational excellence

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Panorama Community School District will meet at 6:00 pm on the 13th day of April, 2015 for a public hearing on the amended budget for the FY15 certified budget followed by a regular board meeting in the District Board Room, Panora, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
DISTRICT BOARD ROOM

April 13th, 2015
6:00 PM

6:00 pm: Public Hearing – Fiscal Year 2015 Amended Certified Budget

Hearing Procedure:

1. Motion to open the public hearing (*roll call vote is required*).
2. President calls for any written objections that have been filed.
3. President calls for any oral objections.
4. President asks for a motion to approve, adopt, and certify the budget to the County Auditor.
5. Record votes of the final adoption on the budget form (*roll call vote is required*).
6. Motion to close hearing.

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PANORAMA COMMUNITY SCHOOL DISTRICT
701 W MAIN ST
PANORA, IA 50216

Sarah Sheeder
Secretary
Board of Directors

The Panorama School District does not illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socio-economic status (for programs) in its educational programs and employment practices.

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The tentative agenda is as follows:

BOARD MEETING AGENDA
DISTRICT BOARD ROOM

April 13th, 2015
6:00 PM

Regular Meeting Immediately Following Public Hearing:

Call to Order

- I. **Roll Call**
- II. **Welcome Visitors/Public Forum**
- III. **Approve Meeting Agenda**
- IV. **Good News**
- V. **Oath of Office – Director District #1**
- VI. **Consent Items**
 - A. Minutes from the March 9th Regular Meeting and the March 23rd Special Meeting *#4 thru #11*
 - B. Monthly Financial Report *#12 thru #17*
 - C. Bills/VISA *#18 thru #35*
 - D. Open Enrollment *#36*
 - E. Resignations *#37 thru #39*
 - F. Contract Recommendations *#40*
 - G. Fundraiser (Sophomores—Jim Bauch) *#41*
- VII. **Reports**
 - A. Report on Athletic Complex Bids Received; Construction Update – SVPA *#42 thru #56*
 - B. Elementary Electrical Use and Metering – City of Panora *#57*
 - C. Technology Planning Committee Update
- VIII. **Discussion/Information Topics**
 - A. Art Trip in 2016 – Ginger Lindstrom
 - B. 2014 Graduation Rate *#58*
 - C. 2015-16 Staffing Needs
 - D. Upcoming Dates:
 - Special Board Meeting - Distribution of Prelim Official Statement for Bond Refinancing – April 27, 2015, time TBD
 - PPEL/SAVE Work Session – May 11th, 2015 @ 5:30pm (tentative)
 - Regular Board Meeting – May 11th, 2015 @ 6:30pm
- IX. **Action Items**
 - A. Determine maximum amount to obligate from SAVE for Athletic Complex
 - B. Award Contract for Construction of Athletic Complex
 - C. Approve Proposal for Materials Testing & Special Investigation Services
 - D. Consider/approve moving forward with 2008 Bond Refinancing (Travis Squires will be available by phone @ 7:15) *#59 thru #66*
 - E. Approve Engagement Letter with Piper Jaffray *#67 thru #76*
 - F. 2015-16 School Calendar *#77 - #78*
 - G. IAEP Purchasing for 2015-16 *#79 - #80*
 - H. Approve FY14 Audit Report
 - I. 2015-16 Transportation Purchase – Bus Radio Repeater system *#82*
 - J. 1st Reading Revised Board Policy
 - 605.65 – Technology Acceptable Use & Internet Safety Policy *#83 + #84*
 - 605.65A – Acceptable Use of Technology by Students *#85*
 - K. 2nd Reading Revised Board Policies:
 - 402.3 – Licensed Employee Group Benefits *#87*
 - 412.3 – Classified Employee Group Benefits *#86*
- X. **Adjourn**

Immediately following the meeting, the board will go into exempt session to discuss 2015-16 negotiations.

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Department of Management
Form S-A Publication

**NOTICE OF PUBLIC HEARING
PANORAMA SCHOOL DISTRICT
AMENDMENT OF CURRENT BUDGET
FISCAL YEAR 2014/2015**

Date of Public Hearing: April 13, 2015

Time of Public Hearing: 6:00pm

Location of Public Hearing: Panorama Community School District, 701 W Main, Panora, IA

The Board of Directors will conduct a public hearing at the above-noted time and place for the purpose of amending the current school budget by changing estimates of expenditures in the following areas by the following amounts:

Area	From	To	Reasons
Instruction	5,726,040	6,100,000	Added Staff due to Teacher Leadership Grant Approval
Total Support Services			
Noninstructional Programs			
Total Other Expenditures	2,007,885	3,550,000	Locker Room/Athletic Complex Project

This change in estimates of expenditures will be financed from increased receipts and balances not budgeted or considered in the current budget. There will be no increase in taxes to be paid in the fiscal year ending June 30, 2015. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed amendment. A detailed statement of additional receipts other than taxes, balances on hand at the close of the preceding fiscal year, and proposed expenditures, both past and anticipated, will be available at the hearing.

**Panorama Community School District
March 2015 Work Session/Regular School Board Meeting**

Date: 3/9/2015
Time: 5:30pm
Location: Panorama District Board Room

Work Session:

Call to Order

The Panorama Community School District Board of Education met in a work session on March 9th, 2015 in the district board room of the Panorama Secondary school. The work session was called to order by Bryce Wilke, Board President at 5:30pm.

Attendees

Board Members Present:

Board Members Bryce Wilke, Deb Douglass, Tom Arganbright, Greg Irving and Jon Stetzel were present.

Administrators Present:

Kathryn Elliott (Superintendent), Sarah Sheeder (Business Manager/Board Secretary).

Work Session

During the work session, Kathy Elliott and Sarah Sheeder presented the 2015-16 certified budget that included a proposed combined tax levy rate of 12.78250.

Adjournment

Work session adjourned at 6:15pm.

Regular Meeting:

Call to Order

The Panorama Community School District Board of Education met in a regular meeting on March 9th, 2015 in the district board room located at the middle/high school. The meeting was called to order by Bryce Wilke, President, at 6:30 pm.

Attendees

Board Members Present:

Board Members Jon Stetzel, Deb Douglass, Greg Irving, Tom Arganbright and Bryce Wilke were present.

Administrators Present:

Kathryn Elliott (Superintendent), Mary Breyfogle (Elem Principal/School Improvement Coordinator) and Sarah Sheeder (Business Manager/Board Secretary) were present.

Others:

Gordon Castile, Dave Arganbright, Lora Koch, Tonya Storesund, Vitus Bering (SVPA) and Ron Paskach (SVPA).

Agenda

Changes to Agenda (if any): None

T. Arganbright motioned to approve the agenda as posted.

D. Douglass seconded.

Motion carried unanimously.

Public Forum

Speaker Name: Tonya Storesund

Subject: Beautify Bagley

Ms. Storesund introduced herself as a representative from a group recently formed in Bagley called "Beautify Bagley". The purpose of this group is to improve the appearance of the Bagley community to make it more attractive to families moving into the area. As this group has been working on various projects around the community, it was discovered that the baseball field in Bagley is still owned by Panorama Schools. Ms. Storesund explained that this issue is being addressed, but wanted the board to be aware.

Good News

- The student workshops and evening performance by Chad Elliott were very well received. This was a great opportunity for students to interact with a local, but internationally known artist.
- Elementary teacher Angela Gloede was asked to serve on the state committee that is vetting the intensive summer reading strategies and programs.
- Girls Basketball Coach Dan Druivenga was named the 2014-15 Girls Basketball Coach of the Year for the WCAC Conference.
- Student Council's "Spread the Word to End the Word" campaign as a success. A big shout out to student Justin Rolfes for sharing his experiences with students.
- Panorama wrestling had a great season this year which included winning the conference title and qualifying two individual wrestlers for state (George Appleseth and Marcus Boldy).
- Third grade students made and donated tie blankets to Panora Pets for a service and giving activity.
- Panorama hosted the TEAMS competition this month which allows students to work collaboratively on tests in engineering aptitude, mathematics and science.
- Individual speech had 21 division "1" ratings and 5 division "2" ratings at the recent speech contest.

Consent Items

D. Douglass motioned to approve the consent items.

J. Stetzel seconded.

Motion carried unanimously.

Consent items included the minutes of the following meetings: February 2nd Regular Meeting, February 9th Special Meeting, February 11th Closed Session, February 19th Closed Session/Special Meeting, February 26th Closed Session, February 27th Closed Session/Special Meeting and the financial report and the bills/VISA as presented. The board approved 6 open enrollment "in" applications and 8 open enrollment "out" applications. The board also accepted resignations from Jill Parker as JH Volleyball Coach and Mentor Teacher and Gabe Parker as JH Baseball Coach. The board approved a contract for Sarah Hammerstrom to fill the Paraeducator position that was vacated last month.

Reports

Mary Breyfogle, Elementary Principal

- Preschool open house was held on March 3rd with 11 three-year olds and 23 four-year olds. Mrs. Breyfogle is expecting these numbers to increase before next school year starts.
- Kindergarten parent meeting was also held on March 3rd with 54 students eligible for Kindergarten next year. The district is looking for ways to make the Kindergarten clinic more purposeful in helping students and families make a smooth transition.
- Teacher Leaders are looking for ways to increase small reading instruction for K-2 students without increasing staff.

Kathryn Elliott, Superintendent

- Several schools have contacted Panorama to assist with the implementation of the Teacher Leadership Compensation program. Ms. Elliott, along with Teacher Leader Dan Breyfogle recently traveled to Perry to help them with their program.

Discussion/Information Topics

Construction Update

Vitus Bering and Ron Paskach from SVPA were present to provide an update on the upcoming construction projects. Ten bids were received for the locker room renovation project. The lowest base bid was received from Kolacia Construction. Mr. Bering reviewed the four alternates that were included in the bids and recommended that the board accept Alternate #1 for LED lighting as this may offer energy savings for the district.

J. Stetzel motioned to approve the base bid in the amount of \$794,000 as well as Alternate #1 (LED Lighting) in the amount of \$5,500 for a total of \$799,500 that was received from Kolacia Construction for the Locker Room Renovation project.

T. Arganbright seconded.

Motion carried unanimously

Discussion/Information Topics, continued

Operations Update

- Congratulations to Greg Randel and the bus drivers for another successful inspection. Of the 18 vehicles in the fleet, only two had minor issues that required a 30-day fix.
- The district would like to purchase two Chevy Traverse vehicles next school year instead of purchasing another bus.
- The district currently has rented a repeater that is placed on the Guthrie Center water tower for our bus radio system. Because many other people use this same repeater, it is not always accessible which interferes with our bus radio reception. Because of this, the district would like to purchase a repeater for school use only.
- The current HVAC system at the elementary needs a new computerized system to run properly. This will need to be funded out of PPEL.

Upcoming Dates

- Public Hearing for Athletic Complex Project – March 23rd, 2015 (6:00pm)
- Public Hearing for FY16 Certified Budget – March 23rd, 2015 (6:15pm)
- No School (Spring Break) – April 3rd & 6th
- Public Hearing for FY15 Amended Budget – April 13th, 2015 (6:00pm)
- Regular Board Meeting – April 13th, 2015 @ 6:30pm

Action Items

2015-16 School Calendar

T. Arganbright motioned to approve the 2015-16 school calendar as presented which includes a start date of August 23rd, 2015, the graduation date as May 22nd, 2016 and the last day of school scheduled for June 2nd, 2016.

J. Stetzel seconded.

D. Douglass was concerned that if the seniors are let out of school 8 days early for a graduation date of May 22nd, they would lose too much instruction time.

Vote:

J. Stetzel: Aye

T. Arganbright: Aye

D. Douglass: Nay

B. Wilke: Aye

G. Irving: Nay

Motion Carries by 3-2 vote.

2015-16 Technology Purchase – Battery Backup of System

G. Irving motioned to approve the purchase of a battery backup system for the districts' servers with the intention of seeking E-rate funding to help cover the expense.

J. Stetzel seconded.

Motion carried unanimously.

2015-16 Transportation Purchase – Bus Radio Repeater System/FCC License/Vehicles

J. Stetzel motioned to proceed with the process of obtaining a FCC License for the school district.

D. Douglass seconded.

The purchase of the actual repeater will be approved at a future meeting after additional bids are received.

Motion carried unanimously.

D. Douglass motioned approve the purchase of two Chevy Traverses in the amount of \$23,725.86 (each) for the 2015-16 school year.

T. Arganbright seconded.

Motion carried unanimously.

Set Public Hearing for Athletic Complex Project & FY16 Certified Budget– March 23rd, 2015

D. Douglass motioned to set the Public Hearing for the Athletic Complex Project for March 23rd, 2015 at 6:00pm and the Public Hearing for the FY16 Certified Budget for March 23rd, 2015 at 6:15pm.

J. Stetzel seconded.

Motion carried unanimously.

Action Items, continued

Set Public Hearing for FY15 Amended Budget – April 13th, 2015 (6:00pm)

J. Stetzel motioned to set the Public Hearing for the FY15 Amended Budget for April 13th, 2015 at 6:00pm.

D. Douglass seconded.

Motion carried unanimously.

Board Resolution – Roles & Responsibilities Regarding ACA (Affordable Care Act) Compliance

T. Arganbright motioned to approve the Board Resolution – Roles & Responsibilities Regarding ACA (Affordable Care Act) Compliance as presented.

G. Irving seconded.

Motion carried unanimously.

1st Reading Revised Board Policy 402.3 – Licensed Employee Group Benefits

D. Douglass motioned to approve the first reading of revised board policies 402.3 – Licensed Employee Group Benefits and 412.3 – Classified Employee Group Benefits.

G. Irving seconded.

Motion carried unanimously.

Approve Increase in District Contribution to Health Insurance Premium for Eligible Non-Certified Staff

J. Stetzel motioned to approve an increase to the district's contribution for non-certified staff's health insurance premium to \$410.00/month effective July 1st, 2015.

D. Douglass seconded.

Motion carried unanimously.

Resolution Directing the Sale of \$4,070,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2015

T. Arganbright motioned to approve the Resolution Directing the Sale of \$4,070,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2015.

G. Irving seconded.

Motion carried unanimously.

Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same

D. Douglass motioned to approve the Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same.

J. Stetzel seconded.

Motion carried unanimously.

Approval of Tax Exemption Certificate

J. Stetzel motioned to approve the Tax Exemption Certificate.

D. Douglass seconded.

Motion carried unanimously.

Resolution Authorizing the Terms of Issuance and Providing for and Securing the Payment of School Infrastructure Sales, Services and Use Tax Revenue Bonds

T. Arganbright motioned to approve the Resolution Authorizing the Terms of Issuance and Providing for and Securing the Payment of School Infrastructure Sales, Services and Use Tax Revenue Bonds.

J. Stetzel seconded.

Motion carried unanimously.

Approve Superintendent Contract for 2015-16 School Year

G. Irving motioned to approve the contract for Shawn Holloway to serve as the Superintendent of Schools effective July 1st, 2015 with an annual salary of \$130,000.

D. Douglass seconded.

Motion carried unanimously.

Adjournment

Meeting adjourned at 8:10 pm.

Immediately following the regular meeting, the board went into exempt session to discuss 2015-16 negotiations.

The next regular board meeting is set for March 9th, 2015 at 6:30 pm (work session prior to regular meeting at 5:30 pm).

Sarah Sheeder,
Board Secretary

Board President

Board Secretary

Date

Date

**Panorama Community School District
March 2015 Public Hearings/Special Meeting**

Date: 3/23/2015
Time: 6:00pm
Location: Panorama District Board Room

Public Hearing – Athletic Complex

The Panorama Board of Directors held a public hearing to adopt plans, specifications, form of contract, and estimated cost of the high Athletic Complex project and to receive and consider any comments/objections to said plans, specifications and form of contract or to the estimated cost of said improvements made by any interested party.

Board Members Present:

Board Members Tom Arganbright, Jon Stetzel, Deb Douglass and Bryce Wilke were present.

Administrators Present:

Kathryn Elliott (Superintendent) and Sarah Sheeder (Business Manager/Board Secretary) were present.

Others:

Ron Paskach (SVPA) & Vitus Bering (SVPA), Jenny Van Gundy

T. Arganbright motioned to open the public hearing for the Athletic Complex project at 6:00pm.

J. Stetzel seconded

Roll Call Vote:

Jon Stetzel: Aye

Tom Arganbright: Aye

Deb Douglass: Aye

Bryce Wilke: Aye

Motion carried unanimously.

President Bryce Wilke called for any comments and/or objections. There were no comments and/or objections.

J. Stetzel motioned to approve the Athletic Complex project plans and specifications for release to bid.

D. Douglass seconded

Roll Call Vote:

Jon Stetzel: Aye

Tom Arganbright: Aye

Deb Douglass: Aye

Bryce Wilke: Aye

Motion carried unanimously.

J. Stetzel motioned to close the public hearing at 6:08 pm.

T. Arganbright seconded.

Motion carried unanimously.

Public Hearing – Fiscal Year 2015-16 Certified Budget

The Panorama Board of Directors held a public hearing to receive and consider any comments/objections to the fiscal year 2015-16 certified budget.

Board Members Present:

Board Members Tom Arganbright, Jon Stetzel, Deb Douglass and Bryce Wilke were present.

Administrators Present:

Kathryn Elliott (Superintendent) and Sarah Sheeder (Business Manager/Board Secretary) were present.

Others:

Jenny Van Gundy

T. Arganbright motioned to open the public hearing for the 2015-16 certified budget proposal at 6:15pm.

J. Stetzel seconded.

Roll Call Vote:

Jon Stetzel: Aye

Tom Arganbright: Aye

Deb Douglass: Aye

Bryce Wilke: Aye

Motion carried unanimously.

Written Objections: Bryce Wilke, President asked for any written objections that have been filed. There were no written objections.

Oral Objections: Mr. Wilke asked for any oral objections. There were no oral objections.

J. Stetzel motioned to approve, adopt and certify the budget to the County Auditor.

D. Douglass seconded.

Roll Call Vote:

Jon Stetzel: Aye

Tom Arganbright: Aye

Deb Douglass: Aye

Bryce Wilke: Aye

Motion carried unanimously.

D. Douglass motioned to close the public hearing at 6:20pm.

J. Stetzel seconded.

Motion carried unanimously.

Special Meeting:

Call to Order

The Panorama Community School District Board of Education met in a special meeting on March 23rd, 2015 in the district board room located at the middle/high school. The meeting was called to order by Bryce Wilke, President, at 6:20 pm.

Attendees

Board Members Present:

Board Members Jon Stetzel, Deb Douglass, Tom Arganbright and Bryce Wilke were present.

Administrators Present:

Kathryn Elliott (Superintendent) and Sarah Sheeder (Business Manager/Board Secretary) were present.

Others:

Jenny Van Gundy

Agenda

Changes to Agenda (if any): None

D. Douglass motioned to approve the agenda as posted.

J. Stetzel seconded.

Motion carried unanimously.

Discussion/Information Topics, continued

Upcoming Dates

- Pre-Bid Meeting for Athletic Complex – March 30th @ 2:30pm
- Open Sealed Bids for Athletic Complex – April 7th @ 2:00pm
- Public Hearing for 2014-15 Amended Budget – April 13th @ 6:00
- Regular Board Meeting – April 13th @ 6:30 pm

Action Items

Approve Employee Stipend

J. Stetzel motioned to approved the payment of a stipend to Sarah Sheeder in the amount of \$500 for extra hours spent during the Superintendent search.

T. Arganbright seconded.

Motion carried unanimously.

Appoint District #1 Board Member to Fill Vacancy

President Wilke announced that District #1 board member Greg Irving submitted his letter of resignation from the board following the adjournment of the March regular meeting. Therefore, a vacancy currently exists on the board for District #1.

D. Douglass motioned to appoint Jenny Van Gundy to fill the board vacancy for District #1.

J. Stetzel seconded.

Motion carried unanimously.

Adjournment

Meeting adjourned at 6:22 pm. The next regular board meeting is set for April 13th, 2015 at 6:00 pm.

Sarah Sheeder,
Board Secretary

Board President

Board Secretary

Date

Date



Expenditures/Expenses to Certified Budget Comparison
Through March 2015

Instruction	General	Management	PPEL	Capital Projects
Regular Program Instruction (1100)				
Expenditures to Date	\$2,275,636.78	\$168,392.68		\$129,669.91
Budgeted Amount (Line Item)	\$3,773,428.00	\$170,000.00		\$140,000.00
Amount Remaining	\$1,497,791.22	\$1,607.32		\$10,330.09
Percentage of Budget Spent	60.31%	99.05%		92.62%
Special Program Instruction (1200)				
Expenditures to Date	\$550,083.55			
Budgeted Amount (Line Item)	\$921,333.00			
Amount Remaining	\$371,249.45			
Percentage of Budget Spent	59.71%			
Vocational Program Instruction (1300)				
Expenditures to Date	\$117,838.67			
Budgeted Amount (Line Item)	\$178,077.00			
Amount Remaining	\$60,238.33			
Percentage of Budget Spent	66.17%			
Co-Curricular Program Instruction (1400)				
Expenditures to Date	\$123,478.99			
Budgeted Amount (Line Item)	\$195,495.00			
Amount Remaining	\$72,016.01			
Percentage of Budget Spent	63.16%			

TOTAL INSTRUCTION				
Expenditures to Date	\$3,067,037.99	\$168,392.68		\$129,669.91
Budgeted Amount (Line Item)	\$5,068,333.00	\$170,000.00		\$140,000.00
Amount Remaining	\$2,001,295.01	\$1,607.32		\$10,330.09
Percentage of Budget Spent	60.51%	99.05%		92.62%

TOTAL INSTRUCTION (ALL FUNDS COMBINED)	FY14 to date	FY13 to date	FY12 to date
Expenditures to Date	\$3,365,100.58	\$2,986,393.87	\$2,879,832.44
Budgeted Amount (Line Item)	\$5,378,333.00	\$4,962,841.00	\$4,998,612.00
Amount Remaining	\$2,013,232.42	\$1,976,447.13	\$2,118,779.56
Percentage of Budget Spent	62.57%	60.18%	57.61%

CERTIFIED BUDGET (INSTRUCTION)	
Expenditures to Date	\$3,365,100.58
Budgeted Amount	\$5,726,040.00
Amount Remaining	\$2,360,939.42
Percentage of Budget Spent	58.77%

Support Services

General Management PPEL Capital Projects

Guidance/Nurse (21XX)

Expenditures to Date	\$128,494.79			
Budgeted Amount (Line Item)	\$211,648.00			
Amount Remaining	\$83,153.21			
Percentage of Budget Spent	60.71%			

Curriculum Director/Library/Technology (22XX)

Expenditures to Date	\$223,554.43		\$27,109.61	\$240,641.11
Budgeted Amount (Line Item)	\$336,474.00		\$28,000.00	\$262,000.00
Amount Remaining	\$112,919.57		\$890.39	\$21,358.89
Percentage of Budget Spent	66.44%		96.82%	91.85%

Administration/Fiscal Services (23XX-25XX)

Expenditures to Date	\$553,157.71			
Budgeted Amount (Line Item)	\$799,633.00			
Amount Remaining	\$246,475.29			
Percentage of Budget Spent	69.18%			

Plant Operation & Maintenance (26XX)

Expenditures to Date	\$409,541.03	\$92,200.00	\$4,362.00	
Budgeted Amount (Line Item)	\$576,270.00	\$95,000.00	\$10,000.00	
Amount Remaining	\$166,728.97	\$2,800.00	\$5,638.00	
Percentage of Budget Spent	71.07%	97.05%	43.62%	

Transportation (27XX)

Expenditures to Date	\$304,518.64	\$15,866.00	\$82,955.00	
Budgeted Amount (Line Item)	\$484,329.00	\$17,500.00	\$83,000.00	
Amount Remaining	\$179,810.36	\$1,634.00	\$45.00	
Percentage of Budget Spent	62.87%	90.66%	99.95%	

TOTAL SUPPORT SERVICES

Expenditures to Date	\$1,619,266.60	\$108,066.00	\$114,426.61	\$240,641.11
Budgeted Amount (Line Item)	\$2,408,354.00	\$112,500.00	\$121,000.00	\$262,000.00
Amount Remaining	\$789,087.40	\$4,434.00	\$6,573.39	\$21,358.89
Percentage of Budget Spent	67.24%	96.06%	94.57%	91.85%

TOTAL SUPPORT (ALL FUNDS COMBINED)

		FY14 to date	FY13 to date	FY12 to date
Expenditures to Date	\$2,082,400.32	\$1,945,587.63	\$1,843,604.83	\$1,784,976.84
Budgeted Amount (Line Item)	\$2,903,854.00	\$2,630,232.00	\$2,647,455.00	\$2,631,585.00
Amount Remaining	\$821,453.68	\$684,644.37	\$803,850.17	\$846,608.16
Percentage of Budget Spent	71.71%	73.97%	69.64%	67.83%

CERTIFIED BUDGET (SUPPORT SERVICES)

Expenditures to Date	\$2,082,400.32
Budgeted Amount	\$2,991,572.00
Amount Remaining	\$909,171.68
Percentage of Budget Spent	69.61%

Nutrition (3XXX)

Nutrition (3XXX)

<i>Expenditures to Date</i>	\$250,760.38
<i>Budgeted Amount (Line Item)</i>	\$430,995.00
<i>Amount Remaining</i>	\$180,234.62
<i>Percentage of Budget Spent</i>	58.18%

TOTAL NON-INSTRUCTION		FY14 to date	FY13 to date	FY12 to date
<i>Expenditures to Date</i>	\$250,760.38	\$250,486.70	\$256,271.87	\$248,530.04
<i>Budgeted Amount (Line Item)</i>	\$430,995.00	\$411,810.00	\$445,000.00	\$424,950.00
<i>Amount Remaining</i>	\$180,234.62	\$161,323.30	\$188,728.13	\$176,419.96
<i>Percentage of Budget Spent</i>	58.18%	60.83%	57.59%	58.48%

CERTIFIED BUDGET (NON-INSTRUCTION)

<i>Expenditures to Date</i>	\$250,760.38
<i>Budgeted Amount (Certified)</i>	\$450,000.00
<i>Amount Remaining</i>	\$199,239.62
<i>Percentage of Budget Spent</i>	55.72%

Activity

Activity

<i>Expenditures to Date</i>	\$196,312.16
<i>Budgeted Amount (Line Item)</i>	\$268,400.00
<i>Amount Remaining</i>	\$72,087.84
<i>Percentage of Budget Spent</i>	73.14%

TOTAL ACTIVITY		FY14 to date	FY13 to date	FY12 to date
<i>Expenditures to Date</i>	\$196,312.16	\$210,265.42	\$203,713.86	\$213,769.15
<i>Budgeted Amount (Line Item)</i>	\$268,400.00	n/a	n/a	n/a
<i>Amount Remaining</i>	\$72,087.84	n/a	n/a	n/a
<i>Percentage of Budget Spent</i>	73.14%	n/a	n/a	n/a

March 2015 Bank Reconciliation

Farmer's State Bank

Capital Projects

Bank Balance

Statement Balance 3/26/2015	\$5,824,598.09
<i>Deposit in Transit</i>	\$678.78
<i>Outstanding Checks</i>	\$0.00

Total Bank Balance \$5,825,276.87

School Books

Debt Service Balance	\$387,588.67
PPEL Balance	\$143,763.80
SAVE Balance	\$5,293,924.40

Total Balance on School Books \$5,825,276.87

Panora State Bank

General/Management

Bank Balance

Statement Balance 3/30/2015	\$2,178,849.87
<i>Deposit in Transit</i>	\$8,676.21
<i>Outstanding Checks</i>	\$1,450.52

Total Bank Balance \$2,186,075.56

School Books

General Balance	\$2,100,055.11
Management Balance	\$86,020.45

Total Balance on School Books \$2,186,075.56

Activity

Bank Balance

Statement Balance 3/30/2015	\$62,866.92
<i>Deposit in Transit</i>	\$0.00
<i>Outstanding Checks</i>	\$31.85

Total Bank Balance \$62,835.07

School Books

Activity Balance	\$62,835.07
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Total Balance on School Books \$62,835.07

Guthrie County State Bank

Nutrition

Bank Balance

Statement Balance 3/30/2015	\$121,156.38
<i>Deposit in Transit</i>	\$1,241.75
<i>Outstanding Checks</i>	\$0.00

Total Bank Balance \$122,398.13

School Books

Nutrition Balance	\$122,398.13
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Total Balance on School Books \$122,398.13

**April 2015 VISA Statement
Board Financial Report**

Vendor	Purchase	Amount	Fund
The Lakeside Inn	Superintendent Search Hotel	\$221.76	General
Hilton Vela Restaurant	Superintendent AASA Conference Meal	\$30.91	General
IA Dept Public Safety (SING)	Employee Background Checks	\$120.00	General
The Lakeside Inn	Superintendent Search Hotel	\$221.76	General
Hilton Vela Restaurant	Superintendent AASA Conference Meal	\$30.91	General
Broken Yolk Café	Superintendent AASA Conference Meal	\$19.42	General
Hilton Vela Restaurant	Superintendent AASA Conference Meal	\$30.91	General
Kansas City Royals	Senior Trip Tickets	\$875.00	Activity
USPS	Ahlers & Cooney Package Postage	\$19.65	General
Orscheln	Food Science Instructional Supplies	\$237.25	General
NATA Online	Athletic Training/Director Dues	\$279.00	General
Paypal - Noetic Math	3rd Grade Math Instructional Supplies	\$34.00	General
Expedia.com	Applitrak Training Hotel/Flight	\$641.24	General
NAASP E-Commerce	NHS Medallions	\$260.10	Activity
NAASP E-Commerce	NHS Pendant	\$500.75	Activity
Powerstream Technology	Technology supplies	\$103.08	General
McDonalds	Technology Security Conference Meal	\$7.29	General
Vorland Photography	All-State Photo	\$290.44	Activity
Panda Express	Technology Security Conference Meal	\$11.73	General
Total		\$3,935.20	

**PANORAMA COMMUNITY SCHOOL
LUNCH REPORT
2014-2015**

TOTAL LUNCHES SERVED MARCH 2015:		11,695
“A” Lunches Served	6,497	
Adult Lunches – Total	940	
Reduced Student	1,155	
Free Student	4,043	
Free Adult	309	
TOTAL BREAKFASTS SERVED MARCH 2015:		4,171
“A” Breakfasts	1,511	
Adult Breakfasts	197	
Reduced Student	575	
Free Student	1,085	
Free Adult	0	

Board Report - For Board

Unposted; Batch Description APRIL 2015 NUTRITION-0006

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	2	Fund: 61 NUTRITION FUND		
ANDERSON ERICKSON DAIR CO	20150408	GROCERY	5,014.71	
		Vendor Total:		5,014.71
HOCHSTETLER, MELISSA	20150408	GROCERY	4.49	
		Vendor Total:		4.49
HOMETOWN FOODS	20150408	GROCERIES	24.31	
		Vendor Total:		24.31
INLAND LEASING	58823368	LEASE VENDING MACHINE	566.33	
		Vendor Total:		566.33
KECK INC	20150408	GROCERY	1,741.34	
		Vendor Total:		1,741.34
LAKE LUMBER	20150408	SUPPLIES/KITCHEN	5.98	
		Vendor Total:		5.98
MARTIN BROTHERS DISTRIBUTING COMPANY	20150408	VENDING	1,111.84	
MARTIN BROTHERS DISTRIBUTING COMPANY	20150408-0001	GROCERIES	17,973.33	
		Vendor Total:		19,085.17
PANORAMA GENERAL FUND	20150408	FEBRUARY BENEFITS/SALARIES	13,080.12	
PANORAMA GENERAL FUND	20150408-0001	MARCH SALARIES/BENEFITS	13,142.61	
		Vendor Total:		26,222.73
SARA LEE BAKERY GROUP/EARTHGRAINS	52173005245	BREAD/BUNS	99.54	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173005247	BREAD/BUNS	75.15	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173005355	BREAD/BUNS	54.84	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173005436	BREAD/BUNS	129.15	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173005462	BREAD/BUNS	78.42	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173005567	BREAD/BUNS	105.90	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173005586	BREAD/BUNS	61.96	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173005610	BREAD/BUNS	13.20	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173005670	BREAD/BUNS	76.32	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173005672	BREAD/BUNS	13.20	
		Vendor Total:		707.68
		Fund Total:		53,372.74
		Checking Account Total:		53,372.74

Activity Fund Balance Report - Summary - Exclude Encumbrances
03/2015 - 03/2015
Excluding Zeros; Beginning Month 03/2015; Processing Month 03/2015; Active Chart of Account Number TRUE; Fund Number 21

21

Fund: 21	ACTIVITY FUND								
Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance			
21 729 000 1923 000	DARE	3.22	0.00	0.00	0.00	3.22			
21 729 000 6110 910	DRAMA	4,595.21	0.00	0.00	0.00	4,595.21			
21 729 000 6120 910	SPEECH	232.46	919.56	0.00	2,500.00	1,812.90			
21 729 000 6615 920	VOLLEYBALL	99.32	0.00	0.00	0.00	99.32			
21 729 000 6640 920	TRACK	73.30	388.10	0.00	1,500.00	1,185.20			
21 729 000 6645 920	CROSS COUNTRY	27.81	0.00	0.00	0.00	27.81			
21 729 000 6660 920	GOLF	1,990.62	518.00	50.00	0.00	1,522.62			
21 729 000 6665 920	STRENGTHING/CONDITIONING	100.00	0.00	0.00	0.00	100.00			
21 729 000 6710 920	GIRLS BASKETBALL	46.02	0.00	468.00	0.00	514.02			
21 729 000 6715 920	BOYS BASKETBALL	465.84	201.22	75.00	0.00	339.62			
21 729 000 6720 920	FOOTBALL	9,839.85	42.20	0.00	0.00	9,797.65			
21 729 000 6731 920	BASEBALL	1,100.28	0.00	0.00	0.00	1,100.28			
21 729 000 6732 920	SOFTBALL	27.59	1,759.37	0.00	2,500.00	768.22			
21 729 000 6790 920	WRESTLING	3,673.67	2,654.66	0.00	0.00	1,019.01			
21 729 000 6792 920	MISC ATHLETICS	461.31	175.45	0.00	2,500.00	2,785.86			
21 729 000 6900 920	OFFICIALS	635.16	400.00	0.00	0.00	235.16			
21 729 000 7010 950	TAG	678.01	0.00	0.00	0.00	678.01			
21 729 000 7015 950	STUDENT COUNCIL	1,626.69	2.50	0.00	0.00	1,624.19			
21 729 000 7016 950	MS STUDENT COUNCIL	2,847.45	0.00	317.60	0.00	3,165.05			
21 729 000 7017 950	NATIONAL HONOR SOCIETY	75.64	0.00	221.00	0.00	296.64			
21 729 000 7020 950	FCCLA	386.06	0.00	20.00	0.00	406.06			
21 729 000 7021 950	O-M	59.54	0.00	0.00	0.00	59.54			
21 729 000 7025 950	FFA	3,985.29	514.16	150.00	0.00	3,621.13			
21 729 000 7030 950	PANTHER GREENHOUSE	614.90	0.00	0.00	0.00	614.90			
21 729 000 7032 950	PANTHER PRODUCTIONS	122.88	0.00	0.00	0.00	122.88			
21 729 000 7039 950	SCIENCE ACTIVITY	3,081.20	0.00	0.00	0.00	3,081.20			
21 729 000 7042 950	ART CLUB	211.14	0.00	0.00	0.00	211.14			
21 729 000 7043 950	MUSIC CLUB	4,314.21	203.00	6,945.00	0.00	11,056.21			
21 729 000 7044 950	ROBOTICS CLUB	64.55	0.00	0.00	0.00	64.55			
21 729 000 7045 950	YEARBOOK	2,492.58	0.00	900.00	0.00	3,392.58			
21 729 000 7050 950	DRILL TEAM	694.36	0.00	575.00	0.00	1,269.36			
21 729 000 7055 950	CHEERLEADERS	2,372.32	0.00	0.00	0.00	2,372.32			
21 729 000 7065 950	TECHNOLOGY	413.80	0.00	550.00	0.00	963.80			
21 729 000 7070 950	PANTHERS FOR PREVENTION	694.79	0.00	0.00	0.00	694.79			
21 729 000 7085 950	GENERAL	19,214.17	9,036.18	3,975.20	(9,000.00)	5,153.19			
21 729 000 7086 950	CLASS OF 2015	5,442.03	2,407.00	447.75	0.00	3,482.78			

Excluding Zeros: Beginning Month 03/2015; Processing Month 03/2015; Active Chart of Account Number TRUE; Fund Number 21

Fund: 21 ACTIVITY FUND						
Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 729 000 7087 950	CLASS OF 2016	3,549.18	3,030.00	3,830.30	0.00	4,349.48
21 739 000 7005 000	SPANISH CLUB	124.50	0.00	0.00	0.00	124.50
21 739 000 7056 000	WRESTLING CHEERLEADERS	17.41	0.00	0.00	0.00	17.41
Fund Total: 21		76,454.36	22,251.40	18,524.85	0.00	72,727.81

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Checking	3	Fund: 21 ACTIVITY FUND	
ASHWORTH, TIM	20150318	BASKETBALL	10.00
		Vendor Total:	10.00
BAGLEY LOCKER	20150408	CONCESSION	672.00
		Vendor Total:	672.00
BAUCH, JIM	20150323	PROM SUPPLIES	201.57
		Vendor Total:	201.57
BEN FRANKLIN	0001472	PROM SUPPLIES	16.41
		Vendor Total:	16.41
BLICK ART MATERIALS	4316397	ART SUPPLIES	290.72
		Vendor Total:	290.72
EARLHAM COMM SCHOOL DIST	20150410	3/30/15-TRACK	160.00
		Vendor Total:	160.00
GODFREY PRINTING & PROMOTIONS	2826	CONF TSHIRT	468.00
		Vendor Total:	468.00
GREENE COUNTY CSD	20150318	JV-WR-1/17/15	75.00
		Vendor Total:	75.00
HEARTLAND EDUC AGENCY #11	108616	POSTERS	28.00
		Vendor Total:	28.00
HOMETOWN FOODS	2132	CONCESSIONS	215.90
		Vendor Total:	215.90
INSTRUMENTALIST, THE	20150408	BAND AWARDS	198.00
		Vendor Total:	198.00
IOWA FFA ASSOCIATION	20625	OFFICER WORKSHOP	37.00
		Vendor Total:	37.00
IOWA HIGH SCHOOL SPEECH ASSN.	20150318	ALL-STATE REGISTRATION	55.00
IOWA HIGH SCHOOL SPEECH ASSN.	20150323	MEDALS-STATE	450.00
		Vendor Total:	505.00
IOWA JUNIOR HIGH SCHOOL STUDENT COUNCIL	20150406	CONF REGISTRATION	140.00
		Vendor Total:	140.00
IOWA TSA	20150406	STATE CONFERENCE	450.00
		Vendor Total:	450.00
J. W. PEPPER & SON, INC.	11A74555	BAND-SOLO	21.89
		Vendor Total:	21.89
LIDS TEAM SPORTS	626739	BAG/BALLS	438.00
		Vendor Total:	438.00
NASSP	20150406	CHAPTER RENEWAL FEE	385.00
		Vendor Total:	385.00
ORIENTAL TRADING COMPANY	670757380-01	PROM	245.07
		Vendor Total:	245.07
PANORA AUTO PARTS	295114	BELT/FILTER	8.06
		Vendor Total:	8.06
PERRY COMMUNITY SCHOOLS	20150406	TRACKMEET-4/2/2015	200.00
		Vendor Total:	200.00
PIANO SHOWCASE	107792	DOLLY	351.75
		Vendor Total:	351.75
THOMPSON, GREG	20150318	POWERADE	19.04
THOMPSON, GREG	20150406	MILEAGE	47.00
		Vendor Total:	66.04
TROPHIES PLUS	345592	LETTERS/PINS	813.00
TROPHIES PLUS	346609	ALL-STATE PLATES	120.56
		Vendor Total:	933.56
UPTOWN SPORTING GOODS	384330	FB-CARTS	1,566.66

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	1,566.66
VISA	20150408	ALL-STATE SPEECH PHOTO	290.44	
VISA	20150408-0001	NHS-MEDALS/AWARDS	760.85	
VISA	20150408-0002	SR.TRIP-KC ROYALS TICKETS	875.00	
			Vendor Total:	1,926.29
WESTAL GREENHOUSE, LLC	31859	PLANTS	75.50	
			Vendor Total:	75.50
			Fund Total:	9,685.42
			Checking Account Total:	9,685.42

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Checking	3	Fund: 21 ACTIVITY FUND	
IOWA WILD	20150401	TICKETS TO IOWA WILD/NATIONAL ANTHEM	650.00
		Vendor Total:	650.00
		Fund Total:	650.00
		Checking Account Total:	650.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1	Fund: 10 GENERAL FUND		
ACCESS SYSTEMS LEASING	16773983	COPIER LEASING	186.70	
		Vendor Total:		186.70
ADEL TV & APPLICANCE	48623	INSTRUCTIONAL EQUIPMENT	259.00	
		Vendor Total:		259.00
ADEL-DESOTO-MINBURN COMM SCH	ADM 3RD/2015	OPEN ENROLLMENT	4,590.75	
ADEL-DESOTO-MINBURN COMM SCH	SPED 3RD/2015	OPEN ENROLLMENT	5,825.82	
		Vendor Total:		10,416.57
AMAZON	20150409	TECHNOLOGY SUPPLIES	151.70	
AMAZON	20150409-0001	INSTRUCTIONAL SUPPLIES	39.99	
AMAZON	20150409-0002	INSTRUCTIONAL SUPPLIES	39.99	
AMAZON	20150409-0003	INSTRUCTIONAL SUPPLIES	39.99	
AMAZON	20150409-0004	INSTRUCTIONAL SUPPLIES	55.90	
AMAZON	20150409-0005	INSTRUCTIONAL SUPPLIES	36.78	
AMAZON	20150409-0006	INSTRUCTIONAL SUPPLIES	24.99	
AMAZON	20150409-0007	TECHNOLOGY SUPPLIES	226.32	
AMAZON	20150409-0008	INSTRUCTIONAL SUPPLIES	43.80	
AMAZON	20150409-0009	TECHNOLOGY SUPPLIES	10.99	
		Vendor Total:		670.45
AMBROSE, ERIN	20150323	REIMBURSEMENT	148.15	
		Vendor Total:		148.15
ASCD	20150320	MEMBERSHIP FEE	79.00	
		Vendor Total:		79.00
BELLER DISTRIBUTING	PI0003649	BUS BARN SUPPLIES	295.56	
BELLER DISTRIBUTING	PI0003726	BUS BARN SUPPLIES	1,324.19	
		Vendor Total:		1,619.75
BLANK PARK ZOO	20150407	FIELD TRIP	96.00	
		Vendor Total:		96.00
BOONE COMM SCHOOL DIST	BOONE 3RD/2015	OPEN ENROLLMENT	2,754.48	
		Vendor Total:		2,754.48
BREYFOGLE, MARY	20150402	REIMBURSEMENT	48.43	
		Vendor Total:		48.43
CAM COMMUNITY SCHOOL DISTRICT	CAM 3RD/2015	OPEN ENROLLMENT	1,530.25	
		Vendor Total:		1,530.25
CAPITAL SANITARY SUPPLY CO	C182186	CUSTODIAL SUPPLIES	413.72	
CAPITAL SANITARY SUPPLY CO	C183328	CUSTODIAL SUPPLIES	488.29	
CAPITAL SANITARY SUPPLY CO	C183330	CUSTODIAL SUPPLIES	162.91	
CAPITAL SANITARY SUPPLY CO	C183330a	CUSTODIAL SUPPLIES	18.30	
		Vendor Total:		1,083.22
CDW GOVERNMENT INC	TK75903	TECHNOLOGY SUPPLIES	562.71	
		Vendor Total:		562.71
CENTRAL IOWA PUBLISHING, INC	20150402	ADS & PUBLICATIONS	683.03	
		Vendor Total:		683.03
CITY OF PANORA	03/2015 BUS	ELECTRIC/WATER/SEWER	323.82	
CITY OF PANORA	03/2015 ELEM	ELECTRIC/WATER/SEWER	5,470.61	
CITY OF PANORA	3/2015 BALL	ELECTRIC/WATER/SEWER	90.74	

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
CITY OF PANORA	3/2015 MS/HS	ELECTRIC/WATER/SEWER	11,143.02	
			Vendor Total:	17,028.19
CONTROL MANAGEMENT INC	ST1463	MAINTENANCE SERVICES	807.50	
			Vendor Total:	807.50
CULLIGAN WATER CONDITIONING	20150408	BOTTLE FREE WATER COOLER	62.21	
CULLIGAN WATER CONDITIONING	20150408-0001	BOTTLE FREE WATER COOLER	78.00	
			Vendor Total:	140.21
DES MOINES AREA COMM COLLEGE	G-44225	28E AGREEMENT	1,527.84	
			Vendor Total:	1,527.84
ELLIOTT, KATHRYN	20150329	REIMBURSEMENT	80.00	
			Vendor Total:	80.00
ENGEL LAW OFFICE	20150407	LEGAL SERVICES	1,330.00	
			Vendor Total:	1,330.00
FAIRMONT FIRE SYSTEMS	48858	INSPECTION FEES	105.00	
FAIRMONT FIRE SYSTEMS	48859	INSPECTION FEES	126.00	
			Vendor Total:	231.00
FREY SCIENTIFIC	202501185900	CHEMISTRY SUPPLIES	125.13	
FREY SCIENTIFIC	202501189738	SCIENCE SUPPLIES	48.83	
			Vendor Total:	173.96
G.E.M. SERVICES	215037	SERVICE/REPAIRS	325.00	
			Vendor Total:	325.00
GUTHRIE CENTER CSD	GUTHRI 3RD/2015	OPEN ENROLLMENT	45,907.50	
			Vendor Total:	45,907.50
GUTHRIE CO HOSPITAL	20150410	PHYSICALS	63.00	
			Vendor Total:	63.00
HEARTLAND CO-OP ELEVATOR	33-548428	GROUNDS SUPPLIES	152.10	
			Vendor Total:	152.10
HEARTLAND EDUC AGENCY #11	108616-1	MISC SUPPLIES	17.78	
HEARTLAND EDUC AGENCY #11	108708	TLC PD	130.00	
HEARTLAND EDUC AGENCY #11	108708-1	TLC PD	65.00	
HEARTLAND EDUC AGENCY #11	108758	SPED PROFESSIONAL DEVELOPMENT	150.00	
HEARTLAND EDUC AGENCY #11	108758-1	PROFESSIONAL DEVELOPMENT TLC	90.00	
HEARTLAND EDUC AGENCY #11	108758-2	PROFESSIONAL DEVELOPMENT TLC	90.00	
HEARTLAND EDUC AGENCY #11	108758-3	TLC PROFESSIONAL DEVELOPMENT	540.00	
HEARTLAND EDUC AGENCY #11	108758-4	TLC PROFESSIONAL DEVELOPMENT	420.00	
			Vendor Total:	1,502.78
HILLYARD/DM SANITARY SUPPLY	601559537	CUSTODIAL SUPPLIES	178.59	
			Vendor Total:	178.59
HOMETOWN FOODS	20150409	NURSE SUPPLIES	20.10	
HOMETOWN FOODS	20150409-0001	FOOD SCIENCE INSTRUCTIONAL SUPPLIES	65.69	
			Vendor Total:	85.79
INTERNAL ADMINISTRATIVE SERVICES	51210000-5	BUS INSPECTION	40.00	
			Vendor Total:	40.00
INTERSTATE POWER SYSTEMS	R012044637: 01	VEHICLE REPAIR SERVICES	5,868.23	
			Vendor Total:	5,868.23
IOWA ASCD	2210	PROFESSIONAL DEVELOPMENT	1,135.00	
			Vendor Total:	1,135.00

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
IOWA LIBRARY ASSOCIATION	41215	IASL SPRING CONFERENCE	190.00	
		Vendor Total:		190.00
IOWA MARKET	20150329	FIELD TRIP MEALS	280.00	
		Vendor Total:		280.00
JENSEN SANITATION, LLC	25995	GARBAGE COLLECTION	457.50	
		Vendor Total:		457.50
JOHNSTON COMMUNITY SCHOOLS	JOHNS 3RD/2015	OPEN ENROLLMENT	1,530.25	
		Vendor Total:		1,530.25
JW PEPPER & SON, INC.	11A71972	VOCAL MUSIC SUPPLIES	89.87	
		Vendor Total:		89.87
KRUCK PLUMBING & HEATING CO	54247	MAINT & REPAIR	418.47	
		Vendor Total:		418.47
LAKE LUMBER	20150410	MISC SUPPLIES	9.95	
LAKE LUMBER	882568	FOOD SCIENCE INSTRUCTIONAL SUPPLIES	246.00	
LAKE LUMBER	883204	MISC SUPPLIES	9.76	
LAKE LUMBER	883948	GROUND MAINTENANCE SUPPLIES	59.97	
		Vendor Total:		325.68
LEHMS, RYAN	20150323	REIMBURSEMENT - MILEAGE	22.32	
		Vendor Total:		22.32
LITTLE, CAMERON	20150402	REIMBURSEMENT	58.81	
		Vendor Total:		58.81
MARTIN BROTHERS DISTRIBUTING COMPANY	5587309	CUSTODIAL SUPPLIES	450.04	
MARTIN BROTHERS DISTRIBUTING COMPANY	5616351	CUSTODIAL SUPPLIES	464.20	
		Vendor Total:		914.24
MERCY CLINICS INC	20150402	BUS DRIVER PHYSICAL	165.00	
		Vendor Total:		165.00
MIDAMERICAN ENERGY	090140315	MONTHLY NATURAL GAS CHARGES	227.35	
MIDAMERICAN ENERGY	200060315	NATURAL GAS BUS REPAIR	153.51	
MIDAMERICAN ENERGY	250290315	NATURAL GAS MS/HS	958.12	
		Vendor Total:		1,338.98
O'HALLORAN INTERNATIONAL, INC.	R101001115: 01	VEHICLE REPAIR SERVICES	962.94	
O'HALLORAN INTERNATIONAL, INC.	R101001134: 01	VEHICLE REPAIR SERVICES	47.50	
		Vendor Total:		1,010.44
OFFICE MAX	667832	OFFICE & INSTR SUPPLIES	204.81	
OFFICE MAX	853955-1	OFFICE & INSTR SUPPLIES	59.64	
		Vendor Total:		264.45
PANORA AUTO PARTS	295469	BUS BARN SUPPLIES	52.19	
PANORA AUTO PARTS	296156	GROUNDS SUPPLIES	117.47	
PANORA AUTO PARTS	296638	MAINTENANCE SUPPLIES	54.90	
PANORA AUTO PARTS	297028	CUSTODIAL SUPPLIES	35.77	
PANORA AUTO PARTS	ACCT CREDIT	VEHICLE REPAIR PART CREDIT	(22.91)	
		Vendor Total:		237.42
PANORA TELCO	20150401	TELEPHONES	859.04	
		Vendor Total:		859.04
PANORAMA NUTITION FUND, PANORAMA CATERING	100-2	CATERING SERVICES	211.50	
PANORAMA NUTITION FUND, PANORAMA CATERING	20150409	CATERING SERVICES	732.70	
PANORAMA NUTITION FUND, PANORAMA CATERING	31215	CATERING SERVICES	106.25	

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	1,050.45
PRESTO-X	30558514	PEST CONTROL	79.57	
			Vendor Total:	79.57
REGISTRATION SERVICES	20150323	IOWA SCHOOL BUSINESS MANAGEMENT ACADEMY	225.00	
			Vendor Total:	225.00
RICOH USA, INC.	94456654-0	COPIER SUPPLIES	377.58	
			Vendor Total:	377.58
RIEMAN MUSIC	2095597	BAND SUPPLIES	35.00	
RIEMAN MUSIC	2101587	BAND SUPPLIES	39.90	
RIEMAN MUSIC	2102919	BAND SUPPLIES	65.40	
RIEMAN MUSIC	2102932	BAND SUPPLIES	26.97	
RIEMAN MUSIC	2105208	BAND INSTRUMENT REPAIR	153.50	
			Vendor Total:	320.77
SCHOLASTIC INC	10709823	MICROSOFT SETTLEMENT INSTRUCTIONAL	4,750.00	
SCHOLASTIC INC	10724117	MICROSOFT SETTLEMENT INSTRUCTIONAL	13,000.00	
			Vendor Total:	17,750.00
SCHOOL BUS SALES	IN13149	BUS REPAIR SUPPLIES	11.48	
SCHOOL BUS SALES	IN13656	BUS REPAIR SUPPLIES	293.37	
SCHOOL BUS SALES	IN13672	BUS REPAIR SUPPLIES	44.26	
SCHOOL BUS SALES	IN13676	BUS REPAIR SUPPLIES	(34.13)	
SCHOOL BUS SALES	IN13677	BUS REPAIR SUPPLIES	29.50	
SCHOOL BUS SALES	IN14013	BUS REPAIR PARTS	766.47	
			Vendor Total:	1,110.95
SHEEDER, SARAH	20150402	REIMBURSEMENT	127.95	
			Vendor Total:	127.95
SIMPLEX GRINNELL LP	77629597	YEARLY SERVICE CONTRACT - ELEMENTARY	2,014.96	
			Vendor Total:	2,014.96
SPRINGBROOK CONSERVATION EDUCATION CENTE	20150329	MS SCIENCE FIELD TRIP	280.00	
			Vendor Total:	280.00
STOPPELMOOR, STERLING	20150323	REIMBURSEMENT	18.65	
			Vendor Total:	18.65
THOMAS BUS SALES OF IOWA	123655	VEHICLE REPAIR PARTS	31.97	
			Vendor Total:	31.97
VEDETTE, THE	2596	ADS & PUBLICATIONS	605.72	
			Vendor Total:	605.72
VISA	20150409	HOTEL SUPERINTENDENT SEARCH	221.76	
VISA	20150409- 0001	SUPERINTENDENT AASA CONFERENCE	30.91	
VISA	20150409- 0002	BACKGROUND CHECKS	120.00	
VISA	20150409- 0003	HOTEL SUPERINTENDENT SEARCH	221.76	
VISA	20150409- 0004	SUPERINTENDENT AASA CONFERENCE	30.91	
VISA	20150409- 0005	SUPERINTENDENT AASA CONFERENCE	19.42	
VISA	20150409- 0006	SUPERINTENDENT AASA CONFERENCE	30.91	
VISA	20150409- 0007	POSTAGE	19.65	
VISA	20150409- 0008	FOOD SCIENCE SUPPLIES	237.25	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
VISA	20150409-0009	PURCHASED SERVICE	279.00	
VISA	20150409-0010	MISC SUPPLIES & EQUIP	34.00	
VISA	20150409-0011	APPLITRACK TRAINING TRAVEL	641.24	
VISA	20150409-0012	MISC SUPPLIES & EQUIP	103.08	
VISA	20150409-0013	TECHNOLOGY SECURITY CONFERENCE	7.29	
VISA	20150409-0014	TECHNOLOGY SECURITY CONFERENCE	11.73	
		Vendor Total:		2,008.91
WEST DES MOINES COMM SCHOOLS	AR010597	OPEN ENROLLMENT	1,530.25	
WEST DES MOINES COMM SCHOOLS	WDM TLC 3/19/15	OPEN ENROLLMENT	231.63	
		Vendor Total:		1,761.88
		Fund Total:		132,641.26
		Checking Account Total:		132,641.26

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1	Fund: 10 GENERAL FUND		
ACCESS SYSTEMS LEASING	16635281	COPIER LEASING	427.21	
			Vendor Total:	427.21
BEN FRANKLIN	0017397	MISC SUPPLIES	13.24	
			Vendor Total:	13.24
CULLIGAN WATER CONDITIONING	20150316	MS/HS WATER COOLER RENT	78.00	
CULLIGAN WATER CONDITIONING	20150316-0001	ELEM WATER COOLER RENT	35.00	
			Vendor Total:	113.00
ECHO ELECTRIC SUPPLY	S6226864.001	ELECTRICAL SUPPLIES	993.50	
			Vendor Total:	993.50
HOMETOWN FOODS	20150318-0001	FOOD SCIENCE SUPPLIES	93.38	
HOMETOWN FOODS	20150318-0002	MISC SUPPLIES	66.43	
HOMETOWN FOODS	20150318-0003	MISC SUPPLIES	19.69	
			Vendor Total:	179.50
KRUCK PLUMBING & HEATING CO	20150316	HVAC MAINTENANCE SERVICES	293.90	
			Vendor Total:	293.90
PURCHASE POWER	20150316	POSTAGE FOR METER	503.50	
			Vendor Total:	503.50
SCIENCE CENTER OF IOWA	20150316	FIELD TRIP FEES	291.50	
			Vendor Total:	291.50
STAR ENERGY LLC	20150316	GASOLINE & DIESEL	2,093.98	
			Vendor Total:	2,093.98
VERIZON WIRELESS	9741805426	CELLULAR PHONES	95.72	
VERIZON WIRELESS	97418085427	CELLULAR PHONES	24.30	
			Vendor Total:	120.02
			Fund Total:	5,029.35
			Checking Account Total:	5,029.35

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1	Fund: 10 GENERAL FUND		
TIMBER CREEK	20150409	FIELD TRIP ADMITTANCE	84.00	
			Vendor Total:	84.00
			Fund Total:	84.00
			Checking Account Total:	84.00

Board Report - For Board

Unposted; Batch Description APRIL PPEL INVOICES-0001

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	4	Fund: 36	PPEL FUND		
RICOH USA, INC.		94456654	COPIER LEASING	1,933.50	
				Vendor Total:	1,933.50
TIEFENTHALER AG-LIME		41050	GROUNDS	3,102.81	
				Vendor Total:	3,102.81
				Fund Total:	5,036.31
				Checking Account Total:	5,036.31

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	4	Fund: 36 PEEL FUND		
RICOH USA, INC.	94271860	COPIER LEASING	1,933.50	
		Vendor Total:		1,933.50
		Fund Total:		1,933.50
		Checking Account Total:		1,933.50

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Checking	4	Fund: 33 CAPITAL PROJECTS FUND	
ARGANBRIGHT CONSTRUCTION	04082015	CONSTRUCTION MANAGER SERVICES - LOCKER	1,500.00
		Vendor Total:	1,500.00
BANKERS TRUST COMPANY	18335	PROFESSIONAL FEES - LOCKER&ATHLETIC	250.00
		Vendor Total:	250.00
BISHOP ENGINEERING COMPANY, INC	18101	PROFESSIONAL SERVICES - ATHLETIC	3,645.00
		Vendor Total:	3,645.00
DORSEY & WHITNEY LLP	2005738	PROFESSIONAL SERVICES - LOCKER/ATHLETIC	4,000.00
		Vendor Total:	4,000.00
PIPER JAFFRAY & CO	20150407	GO BOND DISSEMINATION AGENT - LOCKER/ATH	46,805.00
		Vendor Total:	46,805.00
SVPA ARCHITECTS, INC.	0031107	ARCHITECT FEES - ATHLETIC COMPLEX	49,015.53
SVPA ARCHITECTS, INC.	0031108	ARCHITECT FEES - LOCKER ROOM	5,097.78
SVPA ARCHITECTS, INC.	0031195	PROFESSIONAL SERVICES - ATHLETIC PROJECT	92,780.19
SVPA ARCHITECTS, INC.	031196	PROFESSIONAL SERVICES - LOCKER ROOM	4,390.61
		Vendor Total:	151,284.11
		Fund Total:	207,484.11
		Checking Account Total:	207,484.11

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Checking	4	Fund: 40 DEBT SERVICE FUND	
BANKERS TRUST COMPANY	20150318	BOND INTEREST	93,765.00
BANKERS TRUST COMPANY	20150318-0001	BOND INTEREST	214,231.25
BANKERS TRUST COMPANY	20150318-0002	BOND INTEREST	469,160.50
		Vendor Total:	777,156.75
		Fund Total:	777,156.75
		Checking Account Total:	777,156.75

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April 13th, 2015 Board Meeting
Open Enrollment Applications

2015-16 School Year
Open Enrollment **OUT**

Student Name	Grade	Parents	District Requested	Reason
Galivan, Patience	10	Randy & Jamie Galivan	Perry	New OE Application
Galivan, Aydan	7	Randy & Jamie Galivan	Perry	New OE Application
Galivan, Samantha	5	Randy & Jamie Galivan	Perry	New OE Application

Friday, March 27, 2015

Dear Kathy,

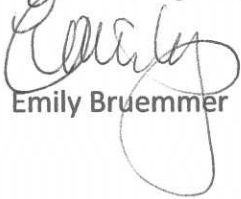
After meeting with you and Mary on Tuesday and discussing this with my husband, I have decided to agree with your recommendation to resign from my paraeducator position with Panorama Community Schools as there currently is no need for my services. Please accept this letter as my 30 days' notice.

It is to my understanding that I will still receive \$400 towards my health benefits through April, receive a lump sum of \$1,656 as pro-rated pay, and that my concessions contract will still be active throughout the end of the school year. I will be unable to work the event on April 7th as I still will be under medical care, but plan on being available for the remaining 3 events.

Due to my ongoing health issues my husband and I feel that this is the best option at this time. If another position would open up which I would be qualified for, please keep me in mind.

I greatly appreciated this opportunity and it saddens me to have to be resigning from this position.

With best regards,



Emily Bruemmer

Staci Prellwitz
2902 Iowa St Apt 26
Perry, IA 50220
staciprellwitz@hotmail.com

4/1/15

Panorama High School

Dear Mr. Johnston and Staff:

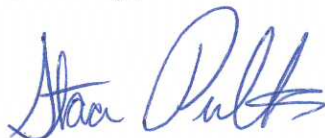
I would like to thank you for the amazing opportunity you have given me to work with the volleyball team. I had such a wonderful time seeing them grow with me as a team. It was an amazing feeling to have the school, parents, and girls support throughout the season.

Regretfully, I have to resign from coaching at Panorama as I have received a full-time position as an instructor back in Nebraska. I am saddened to leave the community, school, parents, and most importantly the team. I am sorry to not be able to work with these girls next year.

Once again, I cannot thank you enough for the opportunity. I will forever be grateful as this last season has help me grow as a coach, an educator, and a mentor. It was an amazing experience and I hope that the school can see ways that I may have improved the program.

If I can help with the transition in any way, please do not hesitate to let me know. I would love to help the next coach keep the momentum going by giving him/her any of the ordering, scheduling, or other details that I had to learn as a new coach.

Sincerely,



Staci Prellwitz
Volleyball Coach

April 10, 2015

To Whom It May Concern:

I would like to inform you that I am resigning my position as the middle school wrestling coach. Thank you for letting me have the opportunity to work with the middle school wrestlers the last two years.

Thank you,

Shawn Wharton

Contract Recommendations

2014-15 School Year

Extracurricular Activities

James Prombo	MS Baseball	\$1550.00
Renae Follmuth	MS Softball	\$1550.00
Renae Follmuth	Volleyball	\$3410.00

2015-16 School Year

New Contracts

Hilary Mullen	Special Education Teacher	BA + 30/Step 3
Angie Clouser	Home School Community Liaison	\$52,650 (260 Days)

Extra-Curricular Area: Coach/Sponsor Name:	Soph. CLASS Jim Bauck	Date:	Purpose of Fundraiser (specific use of funds)
Name of Fundraiser Candy Party-Time	Date(s) of fundraiser April / May 2015	Type of fundraiser (meal, door-to-door, sales at game, etc.) Door - door	Get lead starts on Jr. Year

**Panorama Community School District
Outdoor Athletic Complex**

Project #: 13077

Bid Award Recommendation

April 9, 2015

To:

Kathy Elliot, Superintendent and Board of Education
Panorama Community School District
701 West Main Street
Panora, IA 50216

On April 7, 2015, Five bids were received for the Outdoor Athletic Complex Project. There was a high level of interest in this project and the bids were competitive. The lowest bid received was:

Covenant Construction Services, LLC
734 SE Alice's Road, Waukee, IA

\$2,872,980 (base bid)


SVPA Architects has reviewed the low bid submitted by Covenant Construction Services, LLC with their authorized representative Cody Tacke, and he has confirmed that they are confident that their bid is complete and that there are no omissions or gaps in coverage for the scope of work indicated in the Contract Documents. He indicated that the schedule is going to be tight, but they are confident in their ability to meet the proposed schedule. We understand that Covenant Construction Services, LLC has past experience with commercial projects of this scale and larger. While I have not had direct experience working with them on past projects, and we understand that they have not completed an athletic complex project of this specific type, we have checked on their proposed team of sub-contractors and believe they have qualified and experienced sub-contractors proposed for the key elements included in this project. They are an Iowa company and are designated as a Service Disabled Veteran Owned Small Business. We have checked Bonding and Trade References and have received positive feedback that they are a quality company and are financially sound. Additional information on their capabilities, work history and references have been provided for your review. We have no reason to take exception with them being a responsive and responsible bidder.

The bids received came in above the estimated construction cost of \$3,240,000. Given the number of bids received and the competitive range of pricing submitted between the bidders, we do not believe that re-bidding the project would result in a lower bid cost unless the scope of work or quality of materials is reduced. With this, SVPA Architects Inc. recommends that the Panorama Community School District award the contract to Covenant Construction Services, LLC for the base bid amount of \$2,872,980 plus the following Allowances and Add Alternates:

<i>Recommendation</i>	<i>Cost:</i>	
8-Year Pre-paid Annual Maintenance Program	+\$10,303	(Yes)
Alternate No.3 LED Lighting	+\$3,864	(Yes)
Alternate No.4 Visitor Bleachers	+\$107,726	(Yes)
Alternate No.5 Midwest FieldTurf XM 6-65 Monofilament	+\$345,087	(yes)

The total contract sum including the Allowances and Alternated listed above would be **Three Million Three Hundred Thirty Nine Thousand Nine Hundred Sixty Dollars (\$3,339,960)**

Respectfully,


Vitus Bering, AIA, President/CFO
SVPA Architects, Inc.

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April 7, 2015

Panorama CSD Athletic Complex Bid Tab

	A	B	C	D	E	F
	GENERAL CONTRACTOR	Covenant Constr. JoDee Claussen 734 E. Alice's Rd Waukee 50263 515.216.1017	Elder Corporation 5088 E. University Pleasant Hill 50327 515.266.3111	Kolacia Const. Pam Markley 1206 S. 32nd St Ft Dodge 50501 515.576.7619	Pro Commercial Jason Janssen 104 Campus Dr #202 Huxley 50124 515.597.4700	Rochon Corp Louise Rorebeck 3401 106th Circ Urbandale 50322 515.278.9446
1		x	x	x	x	x
2	Bid Bond Included					
3	Schedule Included	x	x	x	x	x
4	Res Bidder Form Included	x	x	x	x	x
5	Addenda 1-4 received	x	x	x	x	x
6	Base Bid	\$2,872,980	\$2,894,000	\$3,350,000	\$3,496,869	\$3,574,000
7	Sub Base Contractor	Elder	Elder	Elder	Elder	Nemaha
8	Annual Maintenance Program	\$10,303	\$10,000	\$1,200	\$9,000	\$12,000
9	Unit Price 1: Class C Flyash	\$7.50	\$7.00	\$7.70	\$7.50	\$15.00
10	Alternate 1: Additional Paving	\$98,931	\$96,200	\$104,668	\$101,288	\$37,000
11	Alternate 2: Renovations at Gator Building	\$11,838	\$12,600	\$12,133	\$11,802	\$18,000
12	Alternate 3: LED Lighting	\$3,864	\$4,200	\$3,924	\$5,400	\$3,300
13	Alternate 4: Visitor Bleachers	\$107,726	\$142,800	\$120,400	\$122,671	\$110,000
14	Alternate 5: Midwest Field Turf	\$345,087	\$332,850	No bid	\$344,050	\$348,000
15	Alternate 6: Mondo Turf	\$346,867	\$339,000	\$345,824	\$345,824	\$348,000

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Covenant Construction Services, LLC
734 SE Alice's Road – Waukee, IA



Capabilities Statement

Company Overview

Covenant Construction Services is a Commercial General Contractor founded on the discipline of a 20+ year military career along with the technical knowledge of a combined 15 years of construction based education. This skill set coupled with the never ending desire to continually improve has allowed CCS to maintain consistent growth since its conception in 2009.

CCS's group of experienced professionals has completed a combined \$150+ million worth of construction over the past 10 years. We presently have the ability to perform work on projects ranging in scale from \$10,000 Government Task Orders to +\$15,000,000 Developments.

We have the resources available to satisfy the construction and management demands of our clients. From a global project management perspective, we utilize a software program that combines both project management and accounting databases, allowing CCS a real-time depiction of the status of our projects. This software encompasses project contracts, daily / safety reports, lien / risk management tracking, etc., and can be accessed from remote sites, enabling our project supervisors' access.

Key Company Information:

Small Business Type:

- Service Disabled Veteran Owned Small Business
- Veteran Owned Small Business
- For Profit Organization
- Construction Firm

Bonding Capabilities: \$15,000,000 (Single Project)
 +\$30,000,000 (Aggregate)

Geographical Area: Iowa, Minnesota, South Dakota, Nebraska, Missouri and Kansas.

Years in Business: 7

Key Staff: Alan L. Sprinkle (President)
 Brian A. Fliehler (Vice President)
 Aaron D. Garner (Vice President)

Size: 8 Office / Admin
 11 Site Supervisors / Skilled Trade

DUNS Number: 829504070

CAGE Code: 5BF39

NAICS Codes:

236117, 562119, 238350, 238990, 236115, 238130, 238160, 238170

Recent Projects:

- Corp of Engineers, Des Moines Riverwalk Kiosk \$1,500,000
- Veterans Administration, Des Moines, Emergency Department Expansion, \$4,150,000
- Veterans Administration, Iowa City, Surgical Operating Addition, \$7,834,455
- Veterans Administration, Des Moines, Boiler Plant Construction, \$9,775,825
- Corps of Engineers, Coralville Reservoir, Road and Paving, \$2,115,000

Contact Information:

Alan Sprinkle, President
 734 SE Alice's Road
 Waukee, IA 50263

Office: 515-216-1017
 Fax: 515-216-1018
 alans@ccsvet.com

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April 8, 2015

Panorama Community School District
701 West Main Street
Panora, Iowa 50216

Attn: Kathy Elliott

Re: Proposal for Materials Testing and Special Inspection Services
- Panorama CSD Athletics Complex
- Panorama H.S. Locker Room Remodel
Panora, Iowa
Terracon Proposal No. P08150244

Dear Ms. Elliott:

As requested, Terracon Consultants, Inc. (Terracon) is submitting this proposal for completion of materials testing and International Building Code (IBC) Special Inspection services for the referenced project. This proposal outlines our understanding of the project and scope of services, provides a fee schedule and estimated cost for our services, and presents our Agreement for Services.

As you know, Terracon provided geotechnical engineering services for the project in 2013 (Terracon Project No. 08135118-01). As such, we believe we are in a unique position to provide the material testing and special inspection services for the project. We believe our experience, work on the project as the Geotechnical Engineer, and commitment to responsive quality service will continue to make Terracon a valuable asset to the project.

1.0 PROJECT INFORMATION

Project documents available for review at the time of this proposal include:

- Architectural and civil plans dated March 17, 2015
- Structural plans dated March 18, 2015
- Project manual dated March 17, 2015
- Structural plans dated February 4, 2015 (locker room)

We understand that the project consists of:

- New 8-lane track
- Synthetic turf field
- Bleachers and press box
- Restrooms and concession building
- Removal and replacement of interior floor slab (locker room)

Terracon Consultants, Inc. 600 SW 7th Street, Suite M Des Moines, Iowa 50309
P [515] 244-3184 F [515] 244-5249 terracon.com

The structure will be founded on:

- Restrooms/Concession; trench-type shallow foundations and isolated spread column pads
- Cast-in-place retaining wall; spread footings with formed retaining walls
- Bleachers; pier foundations

The structural framing will be comprised of:

- Steel columns, beams and joists
- Metal roof panels
- Structural masonry walls
- Reinforced concrete

Also included as part of the construction will be:

- Underground utility installation
- Concrete parking lot and sidewalks

2.0 SCOPE OF SERVICES

2.1 Field and Laboratory Services

Terracon will provide employees appropriately trained and equipped to respond to the testing and special inspection needs of this project as scheduled by the client or your designated representative. Based on our review of the project plans and specifications, we understand the scope of the on-call services includes:

- Earthwork observation and compaction testing
 - Site preparation observation
 - Proofrolling observation
 - Site grading fill placement, including incorporation of flyash
 - Aggregate base course
 - Floor slab, pavement and field subgrade preparation
 - Foundation wall backfill
 - Utility trench backfill
- Laboratory soil/aggregate testing
 - Standard Proctors
 - Atterberg limits
 - Relative densities
- Foundation excavation observation and testing
 - Shallow foundation excavations will be checked for bearing, cleanliness and geometry

- Reinforced concrete special inspection
 - Document the number, size, length, quantity, cleanliness, and lap length of reinforcing bars used
 - Observe and document methods of concrete placement (i.e. conveyance and consolidation) and protection
 - Anchor bolt placement
- Portland cement concrete testing
 - Casting of cylinders and performing temperature, slump & air content testing
 - Laboratory compressive strength testing of cylinders
- Structural steel special inspection
 - Review welder certifications
 - Visual observation of all field fillet welds
 - Visual observation of bolted connections
 - Visual observation of column anchor bolts
 - Visual observation of decking welds or screws
- Structural masonry special inspection
 - Reinforcement steel placement
 - Grouting operations
 - Sampling of grout and mortar
- Asphalt testing and observation
 - Perform in-situ nuclear density tests to determine the percent compaction of the asphalt during placement (laboratory test to be provided by the supplier)
 - Measure asphalt temperature at time of placement
- Post installed anchors
 - Observe size, placement, and installation procedure of expansion and adhesive anchors
- Project Management
 - Attend pre-construction meetings and periodic project meetings at Client's request
 - Supervision of laboratory and field services
 - Preparation and review of project reports and monthly invoices

If we have misunderstood any aspect of the proposed project, please advise us at once so we can evaluate the scope of services and make any necessary adjustments. We will confirm your request by sending you a short supplement form that states the additional services, making them part of the original agreement.

2.2 Scheduling

Terracon's services will be performed on an as-requested basis with scheduling by the client or the client's designated representative. Terracon will not be responsible for scheduling our services and will not be responsible for tests or observations that are not performed due to failure to schedule our services on the project. Since our personnel will not be at the site on a resident basis, it will be imperative that we be advised when work is in progress. Services should be scheduled a minimum of 24 hours in advance. Scheduling personnel will be on an as-available basis which may require changes in personnel assigned to the project. For instances of short-notice requests, personnel may have to be utilized which have a higher rate than those normally assigned; this higher cost would be passed on to the client.

All requests for services should be submitted to Mr. Jim Bohn in the Des Moines, IA office at the following phone number: (515) 557-3838.

We recommend the scope of work described in this proposal be provided to the person(s) responsible for scheduling our services so they are aware of the services that are proposed.

2.3 Construction Materials Engineering Laboratory Management System (CMELMS™)

In order to provide our clients with real-time field and laboratory data management and reporting, Terracon developed and maintains an automated application that we call CMELMS. The acronym stands for **Construction Materials Engineering Laboratory Management System** and is utilized by construction materials engineering and testing operations in our offices.

CMELMS is a complete and comprehensive field and laboratory testing data and results management system. The application can manage an unlimited number of reports and data for ease of reporting and documentation purposes. Features in the application include accessing and distributing test results and field observation reports by a push of a button.

CMELMS automates the delivery of our testing and inspection information and can be used anywhere with an internet connection or through a wireless device. Data (test results and inspections) are entered into the application on the project site so that office management, project management, and engineering staff have real-time access to the field data. Final Client Reports are produced in the application which allows us to achieve better communication, more consistency, and faster turnaround of reports on the project.

2.4 Test Data Collection and Reporting

All field technicians are responsible to provide a daily report identifying what work was found to be in compliance with the project specifications and drawings and report any non-conformances.

The field technicians are required to immediately communicate any non-conformances to the site superintendent and our Project Manager. Effective and timely communication is essential for non-conforming items. Our Project Manager will be responsible to review each technician's reports and to keep non-conformance lists up to date and communicate all test results to the client.

To ensure our project manager and field personnel meet the goals we have set for report turnaround, we have developed a report tracking system for our **CMELMS** software to evaluate where a test result or report is in our system. This allows us to achieve better communication, more consistency, and faster turnaround of reporting on the project. Data, observations, and other testing and inspection information are easily entered into the system and reports are auto-generated allowing for immediate availability of test results.

Terracon will maintain non-conformance logs and lists for all testing types performed by us. The list will be maintained electronically in our **CMELMS** application and can be updated and e-mailed or printed at any time.

2.5 Report Turnaround Time

Our Project Managers and field technicians will report failing tests or non-conformance items immediately to the designated parties and will have digitally-signed reports distributed within 24 hours of service. As stated, using our CMELMS software and our field reporting and communication services and capabilities, the test results and inspection information is quickly entered into the system and a report produced. Non-deviation reports will be digitally signed and distributed, within 5 days of service. Our reports can be sent digitally via email, posted to our Client Document Website (CDW), or posted to a designated ftp website.

2.6 Terracon's Incident and Injury-Free Culture

Employee safety is a core value of Terracon and we are committed to an Incident and Injury-Free (IIF) workplace. It is our personal and organizational commitment at all levels of the company to everyone going home safe to their family every day. All employees are expected to perform their job assignments with safety as a primary objective. Terracon dedicates the time, resources, and equipment necessary for an IIF environment and no employee will be required to work in unsafe conditions. Conducting our work safely means conducting our work in the only acceptable way.

3.0 COMPENSATION

Fees for services provided will be based on the attached Unit Rate Schedule. A 3 hour minimum charge will apply to all field services; however, when possible multiple services will be provided

during the same visit. You will be invoiced on a periodic basis for services actually performed and/or as authorized or requested by you or your designated representative.

Based on our review of the referenced documents, our estimated cost to perform the proposed scope of services is \$19,499. A breakdown of our cost is provided in the attached Cost Estimate. For the purposes of developing this estimate, the quantities were estimated based on typical means and methods by contractors/subcontractors in this area.

It should be noted the client would be billed only for the amount of service provided, i.e. Terracon will not bill for the total budget if the total booked is less than the budget. Please note this is only a budget estimate and not a not-to-exceed price. Many factors, including those out of our control, such as weather and the contractor's schedule, implementation of RFI's and/or ASI's, and how often we are called to the site to test, will dictate the final fee for our services. Our cost estimate does not include retesting/re-inspection, stand-by time, or overtime rates.

4.0 AUTHORIZATION

This proposal may be accepted by executing the attached Agreement for Services and returning it along with this proposal to Terracon. **Reports may not be issued until the signed Agreement has been received by Terracon.** This Agreement, including the limitations it contains, shall constitute the exclusive terms, conditions and services to be performed for this project. This proposal is valid only if authorized within sixty days from the listed proposal date.

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. Please call the undersigned if you have any questions or comments regarding this proposal.

Sincerely,
Terracon Consultants, Inc.


Michael L. Sampson
Materials Department Manager


Steven J. Kostal
Project Manager

Copies to: Addressee (1 pdf)
Mr. Vitus Bering; SVPA Architects, Inc.

Attachments: Unit Rate Schedule
Cost Estimate
Supplement to Agreement for Services

Unit Rate Schedule

	Rate	Unit
PERSONNEL		
Clerical (1107)	\$38.00	hour
Testing Technician (1210)	\$54.00	hour*
Special Inspection Technician (1202)	\$58.00	hour*
Specialty Service Technician (1227)	\$68.00	hour*
Project Coordinator (1108)	\$68.00	hour
Project Manager (1155)	\$88.00	hour
Project Engineer (1120)	\$98.00	hour
Senior Engineer (1115)	\$125.00	hour
LABORATORY TESTING		
Standard Proctor, 4-inch mold (2039)	\$130.00	each
Standard Proctor, 6-inch mold (2044)	\$160.00	each
Standard Proctor, flyash (2045)	\$160.00	each
Relative Density (2053)	\$260.00	each
Atterberg Limits (single points) (2001)	\$45.00	each
Atterberg Limits (multiple points) (2002)	\$90.00	each
Moisture Determined by Oven Method (2006)	\$8.00	each
Aggregate Gradation (include #200 wash) (3032)	\$90.00	each
Compressive Strength of Concrete (made by Terracon) (3324)	\$15.00	each
Compressive Strength of Core (3355)	\$30.00	each
Pavement Core Drilling (3034)	\$50.00	each
Compressive Strength of CMU (4002)	\$60.00	each
Net Area, Absorption, Specific Gravity & Moisture Content of CMU (4001)	\$65.00	each
Compressive Strength of Hollow Masonry Prism (4004)	\$125.00	each
Compressive Strength of Grouted Masonry Prism (4005)	\$250.00	each
Compressive Strength of Grout (4007)	\$20.00	each
Compressive Strength of 2" Mortar Cube (4008)	\$10.00	each
Cardboard Grout Mold (4009)	\$7.00	each
Extraction/Gradation of Asphalt (2501)	\$150.00	each
Laboratory Bulk Density Specimens of Asphalt (set of 3) (2519)	\$200.00	each
Core Density of Asphalt (2506)	\$25.00	each
Core Length (9-point) (3356)	\$25.00	each
FIELD EQUIPMENT/MATERIALS		
Coring Equipment (1653)	\$250.00	day
Nuclear Density Gauge (1634)	\$7.00	test
TRIP CHARGE		
Trip charge (includes mileage & vehicle) (1620)	\$65.00	trip

* Overtime is defined as all hours outside of the normal hours of 7:00AM to 5:00PM Monday through Friday, and all hours worked on Saturdays. Overtime rates will be 1.5 times the hourly rate quoted. Sundays and holidays will be 2.0 times the hourly rate.

A 3 hour minimum charge will apply to all field services; however, when possible multiple services will be provided during the same visit. You will be invoiced on a periodic basis for services actually performed and/or as authorized or requested by you or your designated representative.

COST ESTIMATE

Service Type	No. of Services	Hr(s)/service	Rate	Unit	Cost
EARTHWORK OBSERVATION AND TESTING					
Testing Technician (1210)					
Foundation Wall Backfill Placement	1	6.00	\$54.00	hour	\$324.00
Utility Trench Backfill Placement	3	3.00	\$54.00	hour	\$486.00
Pavement & Floor Slab Subgrade Preparation	3	4.00	\$54.00	hour	\$648.00
Granular Base Placement	4	3.00	\$54.00	hour	\$648.00
Granular Subdrain System Installation	6	3.00	\$54.00	hour	\$972.00
Trip Charge*					
Trip charge (includes mileage & vehicle) (1620)	28		\$65.00	visit	\$1,820.00
Field Equipment					
Nuclear Density Gauge (1634)	50		\$7.00	test	\$350.00
Subtotal =					\$7,030.00

LABORATORY SOIL / AGGREGATE TESTING					
Standard Proctor, 4-inch mold (2039)	2		\$130.00	each	\$260.00
Standard Proctor, flyash (2045)	1		\$160.00	each	\$160.00
Atterberg Limits (multiple points) (2002)	2		\$90.00	each	\$180.00
Relative Density (2053)	1		\$260.00	each	\$260.00
Subtotal =					\$860.00

FOUNDATION EXCAVATION OBSERVATION AND TESTING					
Special Inspection Technician (1202)					
Observation & Testing of Footing Excavations (bearing soil, cleanliness, geometry)	5	1.50	\$58.00	hour	\$435.00
Subtotal =					\$435.00

REINFORCED CONCRETE SPECIAL INSPECTION					
Special Inspection Technician (1202)					
Checked for Size, Placement, Lap Length, and Cleanliness of Reinforcing Steel	5	1.00	\$58.00	hour	\$290.00
Concrete Placement Observation	5	0.50	\$58.00	hour	\$145.00
Subtotal =					\$1,085.00

COST ESTIMATE

Service Type	No. of Services	Hr(s)/service	Rate	Unit	Cost
PORTLAND CEMENT CONCRETE TESTING					
Testing Technician (1210)					
<i>Standard testing (temp, slump, air content, cylinders)</i>					
Casting of 1 Set of 4 Cylinders (Athletic Comp)	14	2.50	\$54.00	hour	\$1,890.00
Casting of 1 Set of 4 Cylinders (Locker Room)	2	3.00	\$54.00	hour	\$324.00
Trip Charge*					
Trip charge (includes mileage & vehicle) (1620)	16		\$65.00	visit	\$1,040.00
Laboratory testing					
Compressive Strength of Concrete (made by Terracon) (3324)	64		\$15.00	test	\$960.00
Subtotal =					\$4,214.00
STRUCTURAL STEEL SPECIAL INSPECTION					
Specialty Service Technician (1227)					
Visual Observation and/or Testing of Bolted or Welded Connections	2	4.00	\$68.00	hour	\$544.00
Trip Charge*					
Trip charge (includes mileage & vehicle) (1620)	2		\$65.00	visit	\$130.00
Subtotal =					\$674.00
STRUCTURAL MASONRY SPECIAL INSPECTION					
Special Inspection Technician (1202)					
Reinforcing Steel and Masonry Cell Observation, Sample Preparation	4	5.00	\$58.00	hour	\$1,160.00
Trip Charge*					
Trip charge (includes mileage & vehicle) (1620)	4		\$65.00	visit	\$260.00
Laboratory testing					
Compressive Strength of Grout (4007)	3		\$20.00	each	\$60.00
Compressive Strength of 2" Mortar Cube (4008)	3		\$10.00	each	\$30.00
Subtotal =					\$1,510.00
ASPHALT TESTING AND OBSERVATION					
Testing Technician (1210)					
Measure Temperature and Density	2	6.00	\$54.00	hour	\$648.00



COST ESTIMATE

Service Type	No. of Services	Hr(s)/service	Rate	Unit	Cost
Trip Charge*					
Trip charge (includes mileage & vehicle) (1620)	2		\$65.00	visit	\$130.00
Subtotal =					\$778.00

PROJECT MANAGEMENT

Project Administration					
Clerical (1107)	4		\$38.00	hour	\$152.00
Project Coordinator (1108)	8		\$68.00	hour	\$544.00
Project Manager (1155)	20		\$88.00	hour	\$1,760.00
Project Engineer (1120)	4		\$98.00	hour	\$392.00
Trip Charge* (Project meetings, Safety Orientation, etc.)					
Trip charge (includes mileage & vehicle) (1620)	1		\$65.00	visit	\$65.00
Subtotal =					\$2,913.00

ESTIMATED TESTING AND INSPECTION FEE

ESTIMATED TOTAL = \$19,499.00

*A 3 hour minimum charge will apply to all field services; however, when possible multiple services will be provided during the same visit. Since multiple services may be provided during some trips, the quantity of services estimated may not equal the quantity of trips estimated.

It should be noted the client is billed only for the amount of service provided, i.e. Terracon will not bill for the total Cost Estimate if the total booked is less than the estimate. The number of tests, trips, and hours on-site are primarily controlled by the contractor's schedule. We recommend the contractor review our estimated number of tests, and trips to determine if our estimate is compatible with their production. The estimated cost can be revised if necessary.

SUPPLEMENT TO AGREEMENT FOR SERVICES

CHANGE TO SCOPE OF SERVICES AND FEES

This **SUPPLEMENT to AGREEMENT FOR SERVICES** to the original Agreement for Services (original Agreement dated 11/07/2013, Agreement reference number P08130766) is between Panorama Community School District ("Client") and Terracon Consultants, Inc. ("Consultant") for additional or changed Services to be provided by Consultant for client on the Project, as described in the Agreement for Services. This Supplement is incorporated into and part of the Agreement for Services.

- 1. Scope of Services.** The scope of the additional or changed Services are described in the Scope of Services section of the Consultant's Supplemental Proposal, unless Services are otherwise described below or in Exhibit B to this Supplement (which section or exhibit are incorporated into the Supplement).

Per the attached proposal P08150244 dated April 8, 2015.

- 2. Compensation.** Client shall pay compensation for the additional or changed Services performed at the fees stated in the Supplemental Proposal unless fees are otherwise stated below or in Exhibit C to this Supplement (which section or exhibit are incorporated into the Supplement).

Per the attached proposal P08150244 dated April 8, 2015.

All terms and conditions of the **Agreement for Services** shall continue in full force and effect. This Supplement is accepted and Consultant is authorized to proceed.

Consultant: **Terracon Consultants, Inc.**
By: *Michael Sampson* Date: **4/8/2015**
Name/Title: **Michael L Sampson / Construction Services Manager**
Address: **600 SW Seventh St. Suite M
Des Moines, IA 50309**
Phone: **(515) 244-3184** Fax: **(515) 244-5249**
Email: **mlsampson@terracon.com**

Client: **Panorama Community School District**
By: _____ Date: _____
Name/Title: _____
Address: **701 West Main St
Panora, IA 50216**
Phone: _____ Fax: _____
Email: _____

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Arganbright Home Construction LLC
2251 Soldier Trail
Panora, IA 50216

April 8, 2015

TO: Panorama School Board
RE: Construction Update

Last week I had the pleasure to travel with the Panorama 7th & 8th grade students to Washington D.C. What a wonderful group of young people – very courteous, thoughtful, and well-behaved – they were a joy to be around! We should be very proud of our students and impressed by the reputation our school has with the World Strides personnel. Special thanks to Mr. Breyfogle for his great organizational planning of this trip. Please thank Mr. Breyfogle when you see him for being such a positive role model for our students.

Now on to the construction update. The locker room remodel is well underway with the Kolacia demo crew making great progress. They have had a full crew here for several days and have begun or completed the following tasks:

- Removed all interior block walls and doors
- Disconnected and removed all plumbing fixtures
- Removed old tile off walls
- Removed light fixtures
- Dropped plastered ceiling
- Hauled all of the above items to the landfill

Beginning Wednesday through Saturday of this week and into next week, the next items to be completed are as follows:

- Remove old HVAC ductwork
- Remove old plumbing lines in ceilings
- Sawing and removal of concrete floor where needed
- Installation of PVC drain lines under floor
- Grading & compaction of fill material under concrete
- Repouring of concrete floor
- Laying of concrete block interior walls
- All mechanical in walls at the same time
- Sheetrock on ceilings

Many items will all be happening at the same time.

The next 2 – 3 weeks should show a lot of progress. To this point we've had very few change orders – basically a series of small interior block walls that needed to come out and be re-installed after the floor is poured.

I will try to keep you updated as work progresses.

Thank you for allowing me to be a part of this project! And thank you for investing your time and energy into Panorama Schools future!

Dave Arganbright

Name: **Panorama Comm School Elem**
 Property: 401 Panther Dr.

Account: 1698001

Heat Plus 2015

	Jan	Feb	Mar	Apr	May	Dec	
Billed	\$8,059.43	\$7,046.01	\$0.00	\$0.00	\$0.00	\$0.00	
Adj.	\$4,712.35	\$4,245.93	\$0.00	\$0.00	\$0.00	\$0.00	
Diff.	\$3,347.08	\$2,800.08	\$0.00	\$0.00	\$0.00	\$0.00	\$6,147.16

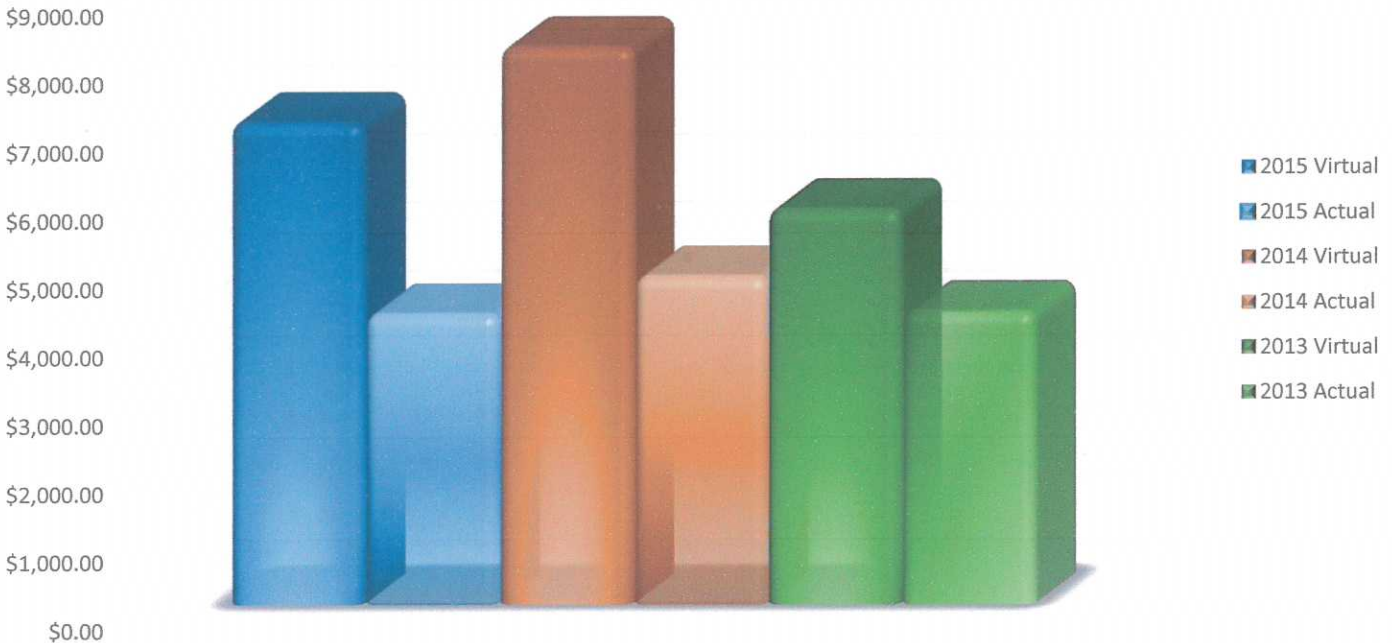
Heat Plus 2014

	Jan	Feb	Mar	Apr	May	Dec	
Billed	\$7,763.90	\$8,148.19	\$6,916.41	\$5,259.08	\$4,086.46	\$5,284.73	
Adj.	\$4,489.83	\$4,795.47	\$4,420.56	\$4,020.06	\$3,720.04	\$3,891.48	
Diff.	\$3,274.07	\$3,352.72	\$2,495.85	\$1,239.02	\$366.42	\$1,393.25	\$12,121.33

Heat Plus 2013

	Jan	Feb	Mar	Apr	Nov	Dec	
Billed	\$0.00	\$0.00	\$0.00	\$0.00	\$4,695.51	\$5,778.88	
Adj.	\$0.00	\$0.00	\$0.00	\$0.00	\$3,613.65	\$4,284.39	
Diff.	\$0.00	\$0.00	\$0.00	\$0.00	\$1,081.86	\$1,494.49	\$2,576.35

Total: **\$20,844.84**



2014 Graduation and Dropout Rates

Graduation Rates:

The 4 year cohort graduation rate is calculated for the class of 2014 by dividing the number of students in the cohort who graduate with a regular high school diploma (numerator) in four years or less by the number of first-time 9th graders enrolled in the fall of 2010 minus the number of students who transferred out plus the total number of students who transferred in (denominator).

The 5 year cohort graduation rate is calculated for the class of 2013 using a similar methodology as the four-year cohort rate. This rate is calculated by dividing the number of students in the cohort who graduate with a regular high school diploma (numerator) in five years or less by the number of first-time 9th graders enrolled in the fall of 2009 minus the number of students who transferred out plus the total number of students who transferred in (denominator).

District Graduation Rates:

2014 class 4 year cohort graduation rate: 98.39%

2013 class 5 year cohort graduation rate: 98.11%

Statewide Graduation Rates:

2014 class 4 year cohort graduation rate: 90.54%

2013 class 5 year cohort graduation rate: 92.28%

Dropout Rates:

The dropout window for a school year begins on certified enrollment count day (October 1, 2013) of that school year and ends on the day before certified enrollment count day the following year (September 30, 2014).

District Dropout Rates:

Grade 7-12 dropout rate in 2013-14: 0.57%

Grade 9-12 dropout rate in 2013-14: 0.83%

Statewide Dropouts:

The statewide dropout rate for grades 7-12 for 2013-14: 1.84%

The statewide dropout rate for grades 9-12 for 2013-14: 2.70%

PANORAMA COMMUNITY SCHOOL DISTRICT



REVIEW OF BOND REFINANCING OPPORTUNITY

PREPARED FOR MEETING ON APRIL 13, 2015

- Overview of Discussion:
- Timeline Considerations
- Summary of Simple Refinancing Analysis
- General Information / Business Promotion Disclosure

Piper Jaffray

Travis R. Squires
 Senior Vice President
 Public Finance Investment Banking

Tel: 515 247-2354
 Fax: 515 247-2352
 travis.r.squires@pic.com

Piper Jaffray & Co.
 3900 Ingersoll Ave. Suite 110
 Des Moines, IA 50312

SEQUENCE OF REQUIRED FINANCING ACTION ITEMS

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1) **Timeline Considerations (see detailed timeline):**

- a) Approval of Distribution of Preliminary Official Statement
- b) Pricing / Approval of Sale of Bonds / Bond Purchase Agreement
- c) Approval of Issuance Documents
- d) Closing / Funding of Escrow

SUMMARY OF SIMPLE REFINANCING ANALYSIS

1) **Background General Information:**

- a) As a part of the original issuance of the 2008 General Obligation School Bonds, the District reserved the right to prepay the bonds on **May 1, 2018**.
- b) Piper Jaffray previously assisted the District with this original financing (as well as your last refinancing)
- c) Bond can be "called" once they reach the call date or refinanced within 90 days of the call date.
- d) Refinancing prior to call date are considered "advance refundings", which requires an escrow, and under current interest rates create what is commonly known as negative arbitrage (an added implicit cost to the refinancing).

2) **Simple Refunding Analysis (same debt structure and same final maturity):**

- a) After the fiscal year 2015 payments, the District will have total remaining principal and interest payments of **\$12,581,300** (column 1 of bottom table on page 4).
- b) We believe that, at current interest rates of around **2.02%** (TIC = **2.12%**), a reissuance would lower total principal and interest payments to **\$12,024,933** (column 2 of bottom table on page 4).
- c) This results in a net savings of about **\$556,368** after payment of any associated financing costs (column 5 of bottom table on page 4).
- d) Expressed on a present value basis, this equates to **6.02%** of refunded bonds
- e) As with any discussion regarding bonding, the figures are subject to change based on interest rate fluctuations until the point in time in which the District has approved the final financing. For example, if rates change by 0.1% (i.e. go from **2.02% to 2.12%**) is the equivalent to approximately a **\$75,200** change in estimated savings.
- f) Attachment: first page highlights the remaining bond payments on the prior bonds that are the target of the refinancing. The second page estimates the sources & uses of funds for the refinancing. The third page outlines the proposed new bond payments, and last page illustrates the savings analysis.

Simple Refinancing Analysis: Advance Refunding Series 2008 GO School Bonds (Crossover)



Existing Debt that is target of refunding

1-Jun-08 GO Bonds

Date	Call Date		Paying Agent Expense	1-Jun-08 P & I Payment	1-Jun-08 Interest Rate
	(1)	(2)			
5/1/2014	1-Jun-08 Principal Payment	5/1/2018			
11/1/2014					
5/1/2015					
11/1/2015	205,000	213,981	500	213,981	5.00%
5/1/2016					
11/1/2016					
5/1/2017	595,000	208,856	500	208,856	5.00%
11/1/2017					
5/1/2018					
11/1/2018	620,000	193,981	500	193,981	5.00%
5/1/2019					
11/1/2019					
5/1/2020	650,000	178,481	500	178,481	5.00%
11/1/2020					
5/1/2021					
11/1/2021	705,000	162,231	500	162,231	5.00%
5/1/2022					
11/1/2022					
5/1/2023	735,000	145,356	500	145,356	5.00%
11/1/2023					
5/1/2024					
11/1/2024	770,000	127,731	500	127,731	5.00%
5/1/2025					
11/1/2025					
5/1/2026	800,000	109,356	500	109,356	4.25%
11/1/2026					
5/1/2027	835,000	92,994	500	92,994	4.25%
11/1/2027					
5/1/2028	870,000	75,994	500	75,994	4.25%
Totals:	9,320,000	3,254,800	6,500	12,581,300	

Simple Refinancing Analysis: Advance Refunding Series 2008 GO School Bonds (Crossover)

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Debt Service Schedule ("New Debt")

Panorama CSD

Dated: 6/24/2015
 Closing 6/24/2015
 Bond Called: 5/1/2018

Date	(1) Proposed New Bonds Principal Payments	(2) Existing Bonds Interest	(3) Less Interest Paid from Escrow	(4) Existing unrefunded Principal Payments	(5) Existing unrefunded Interest	(6) Paying Agent Expense	(7) Annual Debt Service	(8) Interest Rate
5/1/2014								
11/1/2014								
5/1/2015								
11/1/2015		58,606	-58,606		213,981			
5/1/2016		83,064	-83,064	205,000	213,981	1,000	633,963	
11/1/2016		83,064	-83,064		208,856			
5/1/2017		83,064	-83,064	595,000	208,856	1,000	1,013,713	
11/1/2017		83,064	-83,064		193,981			
5/1/2018		83,064	-83,064	620,000	193,981	1,000	1,008,963	
11/1/2018		83,064	0					
5/1/2019	785,000	83,064	0			500	951,628	1.300%
11/1/2019		77,961	0					
5/1/2020	785,000	77,961	0			500	941,423	1.450%
11/1/2020		72,270	0					
5/1/2021	795,000	72,270	0			500	940,040	1.600%
11/1/2021		65,910	0					
5/1/2022	805,000	65,910	0			500	937,320	1.850%
11/1/2022		58,464	0					
5/1/2023	815,000	58,464	0			500	932,428	1.950%
11/1/2023		50,518	0					
5/1/2024	830,000	50,518	0			500	931,535	2.050%
11/1/2024		42,010	0					
5/1/2025	850,000	42,010	0			500	934,520	2.100%
11/1/2025		33,085	0					
5/1/2026	865,000	33,085	0			500	931,670	2.250%
11/1/2026		23,354	0					
5/1/2027	885,000	23,354	0			500	932,208	2.450%
11/1/2027		12,513	0					
5/1/2028	910,000	12,513	0			500	935,525	2.750%
Totals:	8,325,000	1,512,220	-473,925	1,420,000	1,233,638	8,000	12,024,933	

Simple Refinancing Analysis: Advance Refunding Series 2008 GO School Bonds (Crossover)

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Savings Analysis

Panorama CSD

Date	(1) Existing Bond Payments	(2) Proposed "New" Bond Payments	(3) Estimated Semi-Annual Savings	(4) Plus Surplus Bond \$	(5) Annual Savings	(6) Present Value of Savings (Bond Yield)
5/1/2014						
11/1/2014						
5/1/2015	213,981	213,981	0		0	0
11/1/2015	419,481	419,981	-500		-500	-492
5/1/2016	208,856	208,856	0		0	0
11/1/2016	804,356	804,856	-500		-500	-482
5/1/2017	193,981	193,981	0		0	0
11/1/2017	814,481	814,981	-500		-500	-472
5/1/2018	178,481	83,064	95,418			89,262
11/1/2018	828,981	868,564	-39,583			-36,662
5/1/2019	162,231	77,961	84,270			77,281
11/1/2019	837,731	863,461	-25,730			-23,362
5/1/2020	145,356	72,270	73,086			65,705
11/1/2020	850,856	867,770	-16,914			-15,055
5/1/2021	127,731	65,910	61,821			54,483
11/1/2021	863,231	871,410	-8,179			-7,137
5/1/2022	109,356	58,464	50,893			43,968
11/1/2022	879,856	873,964	5,893			5,040
5/1/2023	92,994	50,518	42,476			35,974
11/1/2023	893,494	881,018	12,476			10,462
5/1/2024	75,994	42,010	33,984			28,215
11/1/2024	911,494	892,510	18,984			15,605
5/1/2025	58,250	33,085	25,165			20,482
11/1/2025	928,750	898,585	30,165			24,308
5/1/2026	39,763	23,354	16,409			13,092
11/1/2026	950,263	908,854	41,409			32,712
5/1/2027	20,425	12,513	7,913			6,189
11/1/2027	970,925	923,013	47,913			37,104
Totals:	12,581,300	12,024,933	556,368	3,078	556,368	476,217
Savings as a % of refunded bonds:						6.03%

Anticipated Timeline Utilizing One Special Meeting



Panorama Community School District, Iowa

\$8,325,000 - General Obligation School Refunding Bonds, Series 2015
{Crossover Refunding District's Series 2008 GO Bonds}

Timetable as of April 8, 2015

Prior to March 27, 2015	Piper Jaffray provides "simple refinancing analysis" to District
March 27, 2015	Administration approves non-binding engagement with Piper to review refinancing
April 13, 2015	BOARD MEETING (Regular) Consideration and Approval of Materials from Piper Jaffray - Engagement Letter, Financing Options, Timeline
April 14, 2015	Piper Jaffray circulates preliminary bonding information to Finance team
April 17, 2015	First draft preliminary official statement (POS) circulated
April 17 - 23, 2015	Due Diligence call between members of Finance team
April 23, 2015 or earlier	POS sent to District for approval
April 23, 2015	Comments on POS due
April 23, 2015	Draft legal opinion / continuing disclosure agreement due from Bond Counsel
April 23, 2015 or earlier	Rating request sent to Moody's or Standard & Poor's
April 27 - 29, 2015	Rating Conference call to be scheduled (TBD)
April 27, 2015 {TBD}	BOARD MEETING (Special - TBD) Consideration and Approval of Materials from Piper Jaffray - Dissemination Agent Agreement Resolution authorizing official statement and various other bond related items
May 4, 2015	Rating due (target date); POS published once rating received
May 11, 2015	SALE DATE / BOARD MEETING (Regular) Pricing of Bond Issue - Results are reviewed with District officials Board Meeting at _____ PM - Piper Jaffray reviews results of sale with Board - Board Adopts Resolution awarding Sale of Bonds / Approved BPA
June 8, 2015	BOARD MEETING (Regular) Resolution authorizing issuance of Bonds
June 24, 2015	Closing Date – Escrow fund established

BOARD MEETINGS Board has Regular Meetings on the 2nd Monday of Every Month
Timeline may be able to be accelerated if Special Meetings are Utilized

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GENERAL INFORMATION / BUSINESS PROMOTION DISCLOSURE

Piper Jaffray is providing the information contained herein for discussion purposes only in anticipation of being engaged to serve as underwriter or placement agent on a future transaction and not as a financial advisor or municipal advisor. In providing the information contained herein, Piper Jaffray is not recommending an action to you and the information provided herein is not intended to be and should not be construed as a "recommendation" or "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934. Piper Jaffray is not acting as an advisor to you and does not owe a fiduciary duty pursuant to Section 15B of the Exchange Act or under any state law to you with respect to the information and material contained in this communication. As an underwriter or placement agent, Piper Jaffray's primary role is to purchase or arrange for the placement of securities with a view to distribution in an arm's-length commercial transaction, is acting for its own interests and has financial and other interests that differ from your interests. You should discuss any information and material contained in this communication with any and all internal or external advisors and experts that you deem appropriate before acting on this information or material.

The information contained herein may include hypothetical interest rates or interest rate savings for a potential refunding. Interest rates used herein take into consideration conditions in today's market and other factual information such as credit rating, geographic location and market sector. Interest rates described herein should not be viewed as rates that Piper Jaffray expects to achieve for you should we be selected to act as your underwriter or placement agent. Information about interest rates and terms for SLGs is based on current publically available information and treasury or agency rates for open-market escrows are based on current market interest rates for these types of credits and should not be seen as costs or rates that Piper Jaffrey could achieve for you should we be selected to act as your underwriter or placement agent. More particularized information and analysis may be provided after you have engaged Piper Jaffray as an underwriter or placement agent or under certain other exceptions as describe in the Section 15B of the Exchange Act

ADDITIONAL DISCLOSURES

Additional disclosures were provided to and acknowledged by the District administration on March 27, 2015 related to the financings considered

April 8, 2015

Ms. Kathy Elliott, Superintendent
Panorama Community School District
701 West Main Street
Panora, IA 50216

Re: Engagement Letter for General Obligation School Refunding Bonds, Series 2015

Dear Ms. Elliott:

We understand that the Panorama Community School District, Iowa (the "Issuer") wishes to issue General Obligation School Refunding Bonds, Series 2015 (to crossover/advance refunding Series 2008 General Obligation School Bonds), (collectively, the "Bonds," the "Bond Issue" or the "Project") and has selected Piper Jaffray & Co. ("Piper" or the "Underwriter") to serve as underwriter for the proposed issuance. We appreciate the opportunity to serve you in this manner. This letter will serve as an agreement regarding the terms of this engagement. In addition, we would like to take this opportunity to set forth some pertinent information about the process of underwriting.

Although the Underwriter intends to work closely with you during the period preceding the pricing and sale of the proposed Bond Issue with the aim of timely completion of the financing, we are not herein making a final commitment to underwrite bonds until certain events have occurred. Such a commitment is subject to, among other things, satisfactory completion and execution of all final documentation for an offering (including a Bond Purchase Agreement containing all provisions necessary to satisfy federal securities laws and the rules of the Municipal Securities Rulemaking Board, and all other applicable rules and regulations, a form of which is attached and incorporated herein); absence of any material adverse change in the financial markets or in the financial condition, operations or prospects of the Issuer; receipts of all required governmental approvals and appropriate legal opinions; an underwriter's review ("due diligence") of the offering documents, as required under federal securities laws; the negotiation of appropriate indemnification; state blue sky reviews, as appropriate; and credit approval by the Underwriter. This Agreement is therefore not a final commitment by the Underwriter, express or implied, to underwrite or purchase any securities, nor does it obligate the Underwriter to enter into a Bond Purchase Agreement. While we do not anticipate difficulties in the course of the proposed financing, and look forward to a successful conclusion to this engagement, we prefer to identify these conditions to our final commitment at the outset.

Our efforts will include:

- a) Preparation of numbers describing various options to finance the Project
- b) Assistance securing rating on proposed bonds
- c) If a portion of any financing considered includes an advance refunding, subscribe for SLGS or acquire U.S. Treasury securities as agent for and on behalf of the Issuer
- d) Assistance with disclosure counsel regarding preparation of the official statement
- e) Marketing the bonds to potential investors
- f) Coordination of closing effort for bonds

During the course of the engagement, Piper will participate in discussions with bond counsel, finance officials or internal legal counsel of the Issuer to assist in advising the Issuer, as part of the underwriting process, of various financial structures for the proposed offering and their probable reception in the municipal bond markets.

The Underwriter will perform due diligence respecting any offering documents as part of their obligation under federal securities laws. If a final commitment to underwrite the Bonds is approved by the Underwriter, and subject to the conditions described above, the Underwriter will underwrite the Bonds and manage a public offering of the Bonds. Further details regarding the underwriting will be set forth in a Bond Purchase Agreement to be executed at the time of pricing of the Bonds. The Issuer and its chosen counsel agree to cooperate with and assist the Underwriter in connection with such duties.

As compensation for the Underwriter's services, the Issuer will pay the Underwriter a fee to be determined by the nature of the offering as set forth in Schedule A hereto. Fees will be payable to the Underwriter in the form of an underwriter's discount on the Bond Issue as set forth therein. The fees, disbursements and other charges of the Underwriter's outside legal counsel will be added to the underwriter's discount. The Underwriter shall select such counsel in its sole discretion.

The Issuer may not terminate this Agreement at any time prior to completion of the Project other than for non performance on the part of the Underwriter, in which case the Issuer may terminate this agreement, and upon such termination, all fees due to the Underwriter for time served assisting with the Project shall be due and payable immediately by the Issuer. The Underwriter may terminate this Agreement at any time on 30 days written notice.

Assignment Neither the Underwriter nor the Issuer shall have the right or power to assign this Agreement or parts thereof, or its respective duties, without the express written consent of the other party. In the event of acquisition of the Underwriter by a third party firm, notice shall be given to the Issuer regarding the acquisition and the Issuer shall have the opportunity to consent to the assignment of this Agreement, which consent shall not be unreasonably withheld.

No Advisory or Fiduciary Role. We are writing to provide you with certain regulatory disclosures as required by the Municipal Securities Rulemaking Board. As part of our services, Piper Jaffray may provide advice concerning the structure, timing, terms, and other similar matters concerning an issue of municipal securities that Piper Jaffray is underwriting or placing. However, Piper Jaffray intends to serve as Underwriter and not as a financial advisor to you in this transaction; and the primary role of Piper Jaffray is to purchase securities for resale to investors or arrange for the placement of securities in an arm's-length commercial transaction between you and Piper Jaffray. Piper Jaffray has financial and other interests that differ from your interests.

No Recourse for Tax Matters. No recourse shall be had against the Underwriter for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of the Issuer arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with the Bonds or otherwise relating to the tax treatment of interest on the Bond.

Panorama Community School District
Page Three
April 8, 2015

Governance This Agreement will be governed by, and construed in accordance with, the laws of the State of Iowa, without regard to principles of conflicts of law to the extent that the application of the laws of another jurisdiction would be required thereby. The Issuer and the Underwriter each hereby irrevocably waive any right they may have to a trial by jury in respect of any claim based upon or arising out of this Agreement or the transactions contemplated hereby.

This Agreement embodies the entire agreement and understanding between the parties hereto and supersedes all prior agreements and understandings relating to the subject matter hereof. If any provision of this Agreement is determined to be invalid or unenforceable in any respect, such determination will not affect such provision in any other respect or any other provision of this Agreement, which will remain in full force and effect. This Agreement may not be amended or otherwise modified or waived except by an instrument in writing signed by both the Underwriter and Issuer except that to the extent that any term of an executed Bond Purchase Agreement conflicts with the terms of this Agreement, in which case the terms of the Bond Purchase Agreement shall have precedence.

This letter agreement may be executed in any number of counterparts, each of which shall be an original and all of which, when taken together, shall constitute one agreement. Delivery of an executed counterpart of a signature page of this letter agreement by facsimile transmission shall be effective as delivery of a manually executed counterpart of this letter agreement.

Please confirm that the foregoing correctly sets forth our agreement by signing and returning to Piper Jaffray & Co., the enclosed original copy of this Agreement.

Very truly yours,

Travis R. Squires
Senior Vice President

Please acknowledge your acceptance by indicating below:

Signature _____

Name _____

Title _____

Acknowledgement of Approval of Engagement and Receipt of Appendix A and B Disclosures

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Appendix A – G-17 Disclosure

We are providing you with certain disclosures relating to the captioned bond issue (the Bonds), as required by the Municipal Securities Rulemaking Board (MSRB) Rule G-17 in accordance with MSRB Notice 2012-25 (May 7, 2012). Under new federal regulations, all underwriters and placement agents are now required to send the following disclosures to you (as the Issuer of the Bonds) in order to clarify with you the role of an underwriter or placement agent and other matters relating to an underwriting of the Bonds.

If Piper Jaffray has been engaged to act as your underwriter in a negotiated underwriting, and by engaging Piper Jaffray as your underwriter, you determined to sell the Bonds by negotiated sale. A negotiated sale is the sale of a new issue of municipal securities by an issuer directly to an underwriter or underwriting syndicate selected by the issuer. A negotiated sale is distinguished from a sale by competitive bid, which requires public bidding by the underwriters. Piper Jaffray did not advise you as to what method of sale (competitive or negotiated sale) you used for this issuance of municipal securities.

Our Role as Underwriter:

In serving as underwriter for the Bonds, these are some important disclosures that clarify our role and responsibilities:

- (i) MSRB Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors;
- (ii) The underwriter's primary role is to purchase securities with a view to distribution in an arm's-length commercial transaction with the Issuer and it has financial and other interests that differ from those of the Issuer;
- (iii) Unlike a municipal advisor, the underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests;
- (iv) The underwriter has a duty to purchase securities from the Issuer at a fair and reasonable price, but must balance that duty with its duty to sell municipal securities to investors at prices that are fair and reasonable; and
- (v) The underwriter will review the official statement for the Issuer's securities in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the transaction.¹

Our Role as Placement Agent:

In serving as placement agent for the Bonds, these are some important disclosures that clarify our role and responsibilities:

- (i) MSRB Rule G-17 requires us to deal fairly at all times with both municipal issuers and investors;
- (ii) Our primary role in this transaction is to facilitate the sale and purchase of municipal securities between you and one or more investors for which we will receive compensation;
- (iii) Unlike a municipal advisor, we do not have a fiduciary duty to you under the federal securities laws and are, therefore, not required by federal law to act in your best interests without regard to our own financial or other interests;

¹ Under federal securities law, an issuer of securities has the primary responsibility for disclosure for investors. The review of the official statement by the underwriter is solely for purposes of satisfying the underwriter's obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

- (iv) We have a duty to arrange the purchase securities from you at a fair and reasonable price, but must balance that duty with our duty to arrange the sale to investors at prices that are fair and reasonable; and
- (v) In the event an official statement is prepared, we will review the official statement for your securities in accordance with, and as part of, our responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the transaction.

Our Compensation:

As underwriter, compensation will be by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. As placement agent, compensation will be by a fee that was negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee, discount or placement agent fee will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the underwriter or placement agent may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

Conflicts of Interest for Underwritings Only:

We have entered into an agreement with Pershing LLC which enables us to distribute certain new issue municipal securities underwritten by or allocated to us which could include the Bonds. Under the agreement, we could share with Pershing LLC a portion of the fee or commission paid to us as underwriter.

We have entered into a separate agreement with Charles Schwab & Co., Inc. that enables Charles Schwab & Co., Inc. to distribute certain new issue municipal securities underwritten by or allocated to us which could include the Bonds. Under that agreement, we will share with Charles Schwab & Co., a portion of the fee or commission paid to us.

You may elect to retain us to serve as a bidding agent with respect to the investment of the proceeds of the Bonds. We will be separately compensated for serving in that capacity.

Risk Disclosures:

In accordance with the requirements of MSRB Rule G-17, attached as Appendix B is a description of the material aspects of a typical fixed rate offering, including the Bonds. This letter may be later supplemented if the material terms of the Bonds change from what is described here.

If you have any questions or concerns about these disclosures, please make those questions or concerns known immediately to me. In addition, you should consult with your own financial, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

Appendix B – Risk Disclosures

The following is a general description of the financial characteristics and security structures of fixed rate municipal bonds (“Fixed Rate Bonds”), as well as a general description of certain financial risks that you should consider before deciding whether to issue Fixed Rate Bonds.

Financial Characteristics

Maturity and Interest. Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period of time, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Bonds

“General obligation bonds” are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. Ad valorem taxes necessary to pay debt service on general obligation bonds may not be subject to state constitutional property tax millage limits (an unlimited tax general obligation bond). The term “limited” tax is used when such limits exist.

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

Revenue Bonds

“Revenue bonds” are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel

you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

General Fund Obligations

“General Fund Obligations” are debt securities that are payable from an issuer’s general fund and are not secured by a specific tax levy like a general obligation bond or a specific revenue pledge like a revenue bond. General fund obligations come in many varieties and may be a continuing obligation of the general fund or may be subject to annual appropriation. Often general fund obligations are issued in the form of certificates of participation in a lease obligation of the issuer.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following:

Risk of Default and Fiscal Stress

You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and may include the exercise of available remedies against you on behalf of the holders of the bonds. Depending on state law, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes or other budgetary adjustments may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds, subject to applicable state law and the terms of the authorizing documents, you may be required to take steps to increase the available revenues that are pledged as security for the bonds.

Bonds payable from the general fund, particularly bonds without a defined revenue stream identified to pay debt service, reduce your flexibility to balance the general fund. Because a fixed debt service payment is required to be paid regardless of how your general fund is impacted by revenue losses or by increased expenses, you have less flexibility in the options available to you in assuring a balanced budget for your general fund.

General Fund Obligations that are Project Based. Some general fund obligations are issued for projects which are expected to generate revenues that will pay for some or all of the debt service on the bonds. In the event the project does not generate the anticipated levels of revenues available for debt service, or, in the extreme case, does not create any revenue available for debt service, you may need to make payments from other available general fund revenues. This may force you to reduce other expenditures or to make difficult decisions about how to pay your debt service obligation while meeting other expenditure needs.

General Fund Obligations that are Subject to Annual Appropriation. Some general fund obligations require that debt service is subject to annual appropriation by your governing body. If your governing body decides not to appropriate payments for debt service, your credit ratings may be negatively impacted and you may be forced to pay a higher interest rate on future debt issuance or may be unable to access the market for future debt issuance.

For all bonds, a default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, it may be necessary for you to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

Redemption Risk

Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk

If your financing plan contemplates refinancing some or all of the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict your ability to refund the bonds to take advantage of lower interest rates.

Reinvestment Risk

You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as "negative arbitrage".

Tax Compliance Risk

The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

Schedule A – Maximum Fees

If the rating is “AA-” or higher, the maximum fee shall be 0.95%

If the rating is “A-“ to “A+”, the maximum fee shall be 1.00%

If the rating is below “A-“ or not rated, the maximum fee shall be 1.25%

Schedule B – Base Form of Bond Purchase Agreement

Panorama 2015-16 School Calendar – Aug 24 Start Date

Approved by School Board:

Summary of Calendar:

First Term	43	
Second Term	48	91
Third Term	47	
Fourth Term	42	89
Student Calendar Days	180 days	
Prof. Dev. Contact Time	7 days	
Paid Holidays	3 days	
Teacher Contract Days	190 days	

CALENDAR LEGEND

- Term Start
- Term End
- P-T Conference
- No School
- Vacation/Holiday
- Full Day Prof Dev
- 1-Hour Late Start Prof Dev
- Early Outs *

Teacher Paid Holidays

- February 15, 2016
- March 25, 2016
- March 28, 2016

Scheduled Late Starts/Early Outs

1 hour late start scheduled each Wednesday for professional development.

Exceptions:

- August 26** due to 1st week of school
 - November 11** due to P/T conferences
 - November 25** for early out for Thanksgiving
 - February 10** due to P/T conferences
 - March 23** due to end of 3rd term
 - May 25** due to last week of school
- Drop-off childcare available if needed.*

2:30 early outs for P/T conferences:

- Wednesday, November 11
- Thursday, November 12
- Wednesday, February 10
- Thursday, February 11

1:00 early outs on days prior to vacation:

- Wednesday, November 25
- Tuesday, December 22
- Wednesday, March 23

1:00 early outs at end of each term for teacher professional development:

- Friday, October 23
- Friday, January 15
- Wednesday, March 23
- Wednesday, May 25

No School – Full PD Days for all teachers:

- Wednesday, August 19
- Thursday, August 20
- Friday, August 21
- Friday, September 4
- Monday, October 26
- Monday, January 4
- Thursday, May 26

Snow Make-up Days: TBD

Parents are encouraged to schedule appointments on late start Wednesdays, early outs at end of quarter, and Professional Development days.

August					Days	Hours
M	T	W	Th	F		
3	4	5	6	7		
10	11	12	13	14		
24	25	26	27	28	5	33.75
31					6	40.50
September						
	1	2	3	4	9	59.75
7	8	9	10	11	13	85.75
14	15	16	17	18	18	118.50
21	22	23	24	25	23	151.25
28	29	30			26	170.50
October						
			1	2	28	184.00
5	6	7	8	9	33	216.75
12	13	14	15	16	38	249.50
19	20	21	22	23*	43/43	279.75
27	28	29	30		47	305.75
November						
2	3	4	5	6	52	338.50
9	10	11	12	13	57	371.00
16	17	18	19	20	62	403.75
23	24	25*	26	27	65	421.50
30					66	428.25
December						
	1	2	3	4	70	454.25
7	8	9	10	11	75	487.00
14	15	16	17	18	80	519.75
21	22*	23	24	25	82	530.75
28	29	30	31			
January						
				1		
5	6	7	8		86	556.75
11	12	13	14	15*	48/91	587.00
18	19	20	21	22	96	619.75
25	26	27	28	29	101	652.50
February						
1	2	3	4	5	106	685.25
8	9	10	11	12	111	717.75
15	16	17	18	19	115	743.75
22	23	24	25	26	120	776.50
29					121	783.25
March						
	1	2	3	4	125	809.25
7	8	9	10	11	130	842.00
14	15	16	17	18	135	874.75
21	22	23*	24	25	47/138	892.50
28	29	30	31		141	911.75
April						
				1	142	918.50
4	5	6	7	8	147	951.25
11	12	13	14	15	152	984.00
18	19	20	21	22	157	1016.75
25	26	27	28	29	162	1049.50
May						
2	3	4	5	6	167	1082.25
9	10	11	12	13	172	1115.00
16	17	18	19	20	177	1147.75
23	24	25*	26	27	42/180	1165.50
30	31					
June						
		1	2	3		
6	7	8	9	10		
13	14	15	16	17		

Calendar

Date	Events
Aug. 17-18	New Teachers – PD days
Aug. 19-21	All Staff – PD days
Aug. 20	6 th Grade/new MS/HS orientation (6:00 p.m.)
Aug. 24	6-12 Begin 1 st Term/1 st Semester
Aug. 25	K-5 P/T conferences
Aug. 31	K-5 Begin 1 st Term/1 st Semester
Sept. 4	Preschool Begins
Sept. 4	No School –Teacher PD/ GC Fair
Sept. 7	No School – Labor Day
Oct. 23	Early Out @ 1:00 - End 1 st Term (43 days)
Oct. 26	No School – Full day PD
Oct. 27	Start 2 nd Term
Nov. 11	Out @ 2:30 – P-T Conf 3:00-6:30
Nov. 12	Out @ 2:30 – P-T Conf 3:00-6:30
Nov. 13	No School
Nov. 25	Early Out @ 1:00 – Vacation Begins
Nov. 26-27	No School – Thanksgiving Holiday
Dec. 22	Early Out @ 1:00 – Vacation Begins
Dec 23 - 31	No School – Winter Break
Jan. 1 - 3	No School – Winter Break
Jan. 4	No School – Full day PD
Jan. 5	School resumes
Jan. 15	Early Out @ 1:00 – End 2 nd Term (48 days)/1 st Semester (91 days)
Jan. 18	Start 3 rd Term/2 nd Semester
Feb. 10	Out @ 2:30 – P-T Conf. 3:00-6:30
Feb. 11	Out @ 2:30 – P-T Conf. 3:00-6:30
Feb. 12	No School
Feb. 15	No School - President's Day
Mar. 23	Out @ 1:00 – End 3 rd Term (48 days)
Mar. 24-28	No School – Spring Break
Mar. 29	Start 4 th Term
May 22	Graduation @ 1:00 pm
May 25	Out @ 1:00 – End 4 th Term (46 days)/2 nd semester (89 days)
May 26	No School – Full Day PD
May 30	Memorial Day

Panorama 2015-16 School Calendar – Aug 31 Start Date

Approved by School Board: 03/09/15

Summary of Calendar:

First Term	43	
Second Term	48	91
Third Term	43	
Fourth Term	46	89
Student Calendar Days	180 days	
Prof. Dev. Contact Time	7 days	
Paid Holidays	3 days	
Teacher Contract Days	190 days	

CALENDAR LEGEND

Term Start	
Term End	
P-T Conference	
No School	
Vacation/Holiday	
Full Day Prof Dev	
1-Hour Late Start Prof Dev	
Early Outs *	

Teacher Paid Holidays

- February 15, 2016
- March 25, 2016
- March 28, 2016

Scheduled Late Starts/Early Outs

1 hour late start scheduled each Wednesday for professional development.

Exceptions:

- September 2 due to 1st week of school
- November 11 due to P/T conferences
- November 25 for early out for Thanksgiving
- February 10 due to P/T conferences
- June 1 due to last week of school
- Drop-off childcare available if needed.

2:30 early outs for P/T conferences:

- Wednesday, November 11
- Thursday, November 12
- Wednesday, February 10
- Thursday, February 11

1:00 early outs on days prior to vacation:

- Wednesday, November 25
- Tuesday, December 22
- Thursday, March 24

1:00 early outs at end of each quarter for

teacher professional development:

- Friday, October 30
- Thursday, January 21
- Thursday, March 24
- Thursday, June 2

No School – Full PD Days for all teachers:

- Wednesday, August 26
- Thursday, August 27
- Friday, August 28
- Friday, September 4
- Monday, November 2
- Friday, January 22
- Friday, June 3

Snow Make-up Days: TBD

Parents are encouraged to schedule appointments on late start Wednesdays, early outs at end of quarter, and Professional Development days.

August					Days	Hours
M	T	W	Th	F		
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
28	29	30				
31					1	6.75
September						
	1	2	3	4		27.00
7	8	9	10	11	8	53.00
14	15	16	17	18	13	85.75
21	22	23	24	25	18	118.50
28	29	30			21	137.75
October						
			1	2	23	151.25
5	6	7	8	9	28	184.00
12	13	14	15	16	33	216.75
19	20	21	22	23	38	249.50
26	27	28	29	30*	43/43	279.75
November						
	3	4	5	6	47	305.75
9	10	11	12	13	52	337.25
16	17	18	19	20	57	370.00
23	24	25*	26	27	60	387.75
30					61	394.50
December						
	1	2	3	4	65	420.50
7	8	9	10	11	70	453.25
14	15	16	17	18	75	486.00
21	22*	23	24	25	77	497.00
28	29	30	31			
January						
				1		
4	5	6	7	8	82	529.75
11	12	13	14	15	87	562.50
18	19	20	21*	22	48/91	586.00
25	26	27	28	29	96	618.75
February						
1	2	3	4	5	101	651.50
8	9	10	11	12	106	684.00
15	16	17	18	19	110	710.00
22	23	24	25	26	115	742.75
29					116	749.50
March						
	1	2	3	4	120	775.50
7	8	9	10	11	125	808.25
14	15	16	17	18	130	841.00
21	22	23	24*	25	43/134	864.50
28	29	30	31		136	877.00
April						
				1	137	883.75
4	5	6	7	8	142	916.50
11	12	13	14	15	147	949.25
18	19	20	21	22	152	982.00
25	26	27	28	29	157	1014.75
May						
2	3	4	5	6	162	1047.50
9	10	11	12	13	167	1080.25
16	17	18	19	20	172	1113.00
23	24	25	26	27	177	1145.75
30	31				178	1152.50
June						
		1	2*	3	46/180	1163.50
6	7	8	9	10		
13	14	15	16	17		

Calendar

Date	Events
Aug. 24-25	New Teachers – PD days
Aug. 26-28	All Staff – PD days
Aug. 27	6 th Grade/new MS/HS orientation (6:00 p.m.)
Aug. 31	6-12 Begin 1 st Term/1 st Semester
Sept. 1	K-5 P/T conferences
Sept. 1	K-5 Begin 1 st Term/1 st Semester
Sept. 4	No School –Teacher PD/ GC Fair
Sept. 7	No School – Labor Day
Sept. 8	Preschool Begins
Oct. 30	Early Out @ 1:00 - End 1 st Term (43 days)
Nov. 2	No School – Full day PD
Nov. 3	Start 2 nd Term
Nov. 11	Out @ 2:30 – P-T Conf 3:00-6:30
Nov. 12	Out @ 2:30 – P-T Conf 3:00-6:30
Nov. 13	No School
Nov. 25	Early Out @ 1:00 – Vacation Begins
Nov. 26-27	No School – Thanksgiving Holiday
Dec. 22	Early Out @ 1:00 – Vacation Begins
Dec 23 - 31	No School – Winter Break
Jan. 1 - 3	No School – Winter Break
Jan. 4	School resumes
Jan. 21	Early Out @ 1:00 – End 2 nd Term (48 days)/1 st Semester (91 days)
Jan. 22	No School – Full day PD
Jan. 25	Start 3 rd Term/2 nd Semester
Feb. 10	Out @ 2:30 – P-T Conf. 3:00-6:30
Feb. 11	Out @ 2:30 – P-T Conf. 3:00-6:30
Feb. 12	No School
Feb. 15	No School - President's Day
Mar. 24	Out @ 1:00 – End 3 rd Term (43 days)
Mar. 25-29	No School – Spring Break
Mar. 30	Start 4 th Term
May 22	Graduation @ 1:00 pm
May 30	Memorial Day
Jun. 2	Out @ 1:00 – End 4 th Term (46 days)/2 nd semester (89 days)
Jun. 3	No School – Full Day PD



March 16, 2015

Greetings from the Iowa Association for Educational Purchasing (IAEP).

We are pleased to enclose the agreement for participation in the Iowa Association for Educational Purchasing (IAEP) cooperative purchasing program for school food service.

School year 2014-2015 there were 311 schools and districts that participated with the IAEP and they purchased over \$30 million dollars.

Electronic copies of this agreement for the 2015 – 2016 school year may be acquired at the IAEP website (www.iaep-food.org). PLEASE NOTE THE FOLLOWING:

1. THE AGREEMENT MUST BE RETURNED NO LATER THAN JUNE 30, 2015. THIS IS NOT NEGOTIABLE. Schools that submit incomplete or late agreements will not be able to participate in the program until January 1, 2016. The agreement is for school year 2015 – 2016. Please submit agreement by mail or fax to the following:

Mail to: Iowa Association for Educational Purchasing
3712 Cedar Heights Drive
Cedar Falls, IA 50613-6290

Fax to: 319-273-8282

2. This agreement provides space to indicate the school's interest in participating in the food, small wares and/or ware wash bids. Schools may choose any or all of these bids.
3. The IAEP has taken every step towards ensuring that these bids are compliant with the Bureau of Nutrition, Health and Transportation Service and the USDA; the participating schools must do their part in ensuring compliance.

Schools or school boards wishing further information should contact Dan Dreyer at 319-268-7725 or at ddreyer@iaep-food.org.

Sincerely,

Dan Dreyer
IAEP Food Director

IAEP is an initiative of



Iowa Area
Education Agencies
PARTNERS IN EDUCATION

IOWA ASSOCIATION FOR EDUCATIONAL PURCHASING
PURCHASING AGREEMENT 2015 – 2016

This purchasing agreement ("Agreement") is entered into by the Iowa Association for Educational Purchasing, an entity formed by a 28E Agreement filed on or about February 7, 2011 (hereafter "IAEP") and the Pawnee School District/Customer (hereafter the "Eligible Member") located in Area Education Agency (hereafter the "AEA") Heartland for the 2015-2016 school year.

SELECTION OF PROGRAMS

Eligible Member elects to participate in the program(s) which Eligible Member has checked below. Products available under these bids are for use in the Eligible Member's Child Nutrition Programs:

- A. IAEP Food Bid
- B. IAEP Small Wares Bid
- C. IAEP Ware Wash Bid

PURCHASE CATEGORIES AND COMMITMENT TO BUY

The Eligible Member agrees to purchase an aggregate monthly total of 60% of its food and supplies (excluding milk, bread, small wares and ware wash) from the vendor selected by IAEP ("Prime Vendor") for the IAEP.

ELIBIBLE MEMBER COMMITMENT TO PARTICIPATE

Eligible Member agrees to participate in the activities of the selected purchasing programs operated by the IAEP, which includes responding to requests for information from the IAEP; reporting any service, product, invoicing, or other problems which may arise between the Eligible Member and any Prime Vendor; being willing to serve on committees of Eligible Members which may be established by the IAEP from time to time, and/or providing input to such committees to facilitate the work of such committees; and participation in audits as requested by the IAEP.

EFFECTIVE DATE

To be effective beginning July 1, 2015, this Agreement must be signed no later than June 30, 2015. After June 30, 2015, new members may join only as follows: their membership will be effective January 1 of the following year if they sign this Agreement by December 31, and their membership will be effective July 1 of the same year if they sign this Agreement by June 30.

PRIME VENDOR RESPONSIBILTIES

The Prime Vendor has agreed to perform the following functions:

The Prime Vendor will provide any product data information which will include nutrition fact labels, CN label information and any manufacturer's statements.

Provide sales people to visit all Eligible Members bi-weekly and establish a schedule for regular salesperson visits and truck deliveries to IAEP's Eligible Members in Iowa.

Establish, in conjunction with IAEP, a schedule for product shows, seminars and marketing events in all aspects of food service. Prime Vendor and IAEP or its Eligible Members will jointly provide staff to plan and carry out these events.

Submit monthly sales volume reports to the IAEP in the form or forms requested by IAEP.

School Food Authorities as defined in the National School Lunch Program regulations ("SFAs"), including but not limited to retention of records. Eligible Member agrees to adhere to all provisions of the Code of Conduct adopted by the IAEP which are applicable to Eligible Members.

NO RESALE

Eligible Member will not resell to any other organization or individual the products purchased by Eligible Member from a Prime Vendor pursuant to an agreement between the Prime Vendor and the IAEP.

COMPLIANCE BY IAEP

The IAEP will at all times when conducting its business comply with any and all applicable federal and state laws, rules, and regulations related to the bidding of projects and contracts by Iowa school districts and area education agencies for the purpose of securing, purchasing and delivering goods and services used by school districts in Iowa, including, but not limited to, food, beverages, and supplies used in the National School Lunch Program, and additionally, shall comply with any and applicable federal laws, rules and regulations issued or amended by the USDA related to the procurement of food and beverages for use in schools and related educational institutions.

TERMINATION

Both Eligible Member and the IAEP have the option to terminate this Agreement prior to June 30, 2016 upon thirty (30) days' advance written notice.

AMENDMENT AND RESTATEMENT OF IAEP

IAEP intends to amend and restate its 28E Agreement effective as of July 1, 2015, to among other things change its name to Iowa Association of Area Education Agencies ("IAAEA"). The parties hereby agree that all references to IAEP shall be deemed to refer to IAAEA after July 1, 2015.

SIGNATURES

Eligible Member

Iowa Association for Educational Purchasing
IAEP Foodservice Division
3712 Cedar Heights Drive, Cedar Falls IA 50613
FAX: (319)273-8282
PHONE: 319-268-7725
EMAIL: ddreyer@iaep-food.org

Name of School District/Customer

IAEP Director Signature

Signature

Date

Board President or Title

Date

Fax Number

Superintendent email address: _____

Business Manager email address: _____

Foodservice Director email address: _____

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Spring Valley Wireless - Perry
420 First Street
Perry, IA 50220
Phone: 515.465.4089
800#: 877.711.2174
Fax: 515.465.5836

AMES ANKENY CARROLL CLIVE DES MOINES PERRY WEST DES MOINES

Panorama Schools

Attn: Greg

Thank you for requesting a quote from Spring Valley. The repeater system is priced installing it on one of the light poles at the football field.

1 Motorola XPR8400 repeater \$3190.00

1 DB 411 Dipole Antenna \$570.00

75 foot of 7/8 cable with connectors \$600.00

Lighting protection on antenna and cable \$250.00

Outdoor box \$450.00

Be on site help tower guys with antenna install and install box on pole \$400.00

Antenna stand off \$225.00

Program radios \$200.00

FCC license for 10 years \$650.00

Total \$6535.00

Customer will provide 120 volt outlet with GFI breaker with in 6 foot of the Repeater box.

Sincerely,

Jon Marckres

**PANORAMA COMMUNITY SCHOOL DISTRICT
TECHNOLOGY ACCEPTABLE USE AND INTERNET SAFETY POLICY**

The district encourages the appropriate use of technology-based tools and information resources by students. These district-provided resources and tools are provided solely for the advancement and promotion of learning and teaching. The use of these resources will be consistent with the district's educational mission and policies, as well as state and federal laws and regulations. Access to district networks and electronic information resources is a privilege, not a right, and will be provided for the student as is appropriate to the school building and grade level.

~~Students may be given access to internet resources external to the district without specific parent/guardian permission. Access to telecommunications resources external to the district enables students to explore libraries, databases and references throughout the world. Access to the instructional software and productivity tools allows students to integrate the use of technology into their learning processes. These internet research activities provide the capability to access publicly available file repositories throughout the world, which opens classrooms to electronic information resources that have not necessarily been screened by educators for use by students of various ages.~~

Parents and guardians have an important role in setting and conveying the standards that their children should follow when using media and information resources and are ultimately responsible for the student's activities or behaviors. Questions from parents or guardians concerning technology use by students should be directed to the building administrator. *If for any reason a parent or guardian does not want his/her student to have internet access, then he/she must provide written notice to the school.* An Internet Use Opt-out form will be made available at each building for this purpose.

Students will be provided specific, written guidelines to follow when using district telecommunication tools, networks, software, computers, the internet, and other technology resources. Violation of these guidelines will result in consequences including, but not limited to, loss of access to district technology resources. Students taking a computer-based class may be dropped from the course, if applicable. Depending upon the severity of the infraction, other consequences may be imposed.

The district makes no warranties of any kind, whether expressed or implied, for the access it is providing. The district is not responsible for any damages suffered by students or by third parties. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by the district or user errors or omissions. Use of any information obtained via the internet is at the user's risk. The district cannot be responsible for the accuracy or quality of information obtained through the internet.

Students and their parents or guardians will hold the district harmless from student violations of copyright laws, software licensing requirements, student access of inappropriate materials, violations by the student of others' rights to confidentiality, free speech and privacy, and damage to systems accessed by the student.

If a student accesses, whether accidentally or intentionally, any fee-based telecommunications service or if a student incurs other types of costs, the student will be responsible for paying those costs. The individual in whose name a system account is issued is responsible at all times for its proper use and payment of all charges incurred for use of telecommunications and internet reference services that impose fees or other charges for their use. Transmission of material, information, or software in violation of any law, board policy, or regulations is prohibited. The district reserves the right, as further outlined below, to inspect all files on district owned computers, media and servers and on personal devices that the user has asked to attach to district owned equipment or networks.

Any statement of personal belief found on the computer network or internet or other telecommunications system is implicitly understood to be representative of the author's individual point of view, and not that of the Panorama Community School District, its administrators, teachers or staff.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Panorama Community School District staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the building administrator or designated representatives.

PANORAMA COMMUNITY SCHOOL DISTRICT
TECHNOLOGY ACCEPTABLE USE AND INTERNET SAFETY POLICY (Cont.)

The building administrator or designated representatives will provide age-appropriate training for students who use the Panorama Community School District's Internet **access** facilities. The training provided will be designed to promote the Panorama Community School District's commitment to:

- a. The standards and acceptable use of Internet services as set forth in the Panorama Community School District's Internet Acceptable Use and Safety Policy;
- b. Student safety with regard to:
 - i. safety on the Internet;
 - ii. appropriate behavior while on online, on social **media** networking Web sites, ~~and in chat rooms~~; and
 - iii. cyberbullying awareness and response.
- c. Compliance with the E-rate requirements of the Children's Internet Protection Act ("CIPA").

The district unconditionally reserves the right to monitor and examine all files and activity on district computer and network systems. The district Director of Technology or his/her designee may monitor or examine all system activities as deemed appropriate to ensure proper use of the system. In addition, the director or their designee may inspect the contents of electronic mail sent by a student to an identified address and may disclose the contents to others when required to do so by law or policies of the district, or to investigate complaints regarding electronic mail that is alleged to contain defamatory, abusive, obscene, profane, sexually oriented, threatening, offensive or illegal material. The building administrator will determine what is inappropriate use according to the guidelines listed and age and grade of the student. The determination may be appealed to the Superintendent or his/her designee. The director or their designee may close an account at any time as required to protect district systems or as a proportional consequence of inappropriate activity.

Sanctions

Communication over networks should not be considered to be private or secure. Messages may be diverted accidentally to another or unintentional destination. In the event of student misuse of district equipment or resources, whether accidentally or intentionally, the district may suspend or revoke a system user's privilege of access to the district's computers and network. Failure to abide by district policy and applicable laws governing use of these resources may result in the suspension and/or revocation of access to these resources. A student is expected to provide full cooperation to district administration and staff, or other agencies, associated with any investigation concerning or relating to misuse of the district's technology resources.

The district reserves the right to charge a student for physical damages or for electronic damages incurred from purposeful introduction of ~~viruses~~ **malware** or other programs that have the intent of damaging or altering computer programs or files. Fees, fines or other charges may also be imposed as a result of misuse or damage to these technology resources by the student.

Prior to disciplinary action or as soon as practical, the building administrator or his/her designee will inform the student of the suspected violation and give the student an opportunity to present an explanation. The school may take disciplinary action up to and including expulsion and/or appropriate legal action upon any violation of district policy, administrative regulation and/or state or federal law. When applicable, law enforcement or other agencies may be involved. The district will cooperate with any investigation conducted by any official or agency concerning or related to misuse of the district's technology resources.

The district technology director, with the assistance of district administrators, is responsible for disseminating and interpreting district policy and administrative regulations governing the use of the district's systems, establishing storage allocations and restrictions and file retention policies.

Legal Reference: Iowa Code § 279.8(1995)

Cross Reference: 502 Student Rights and Responsibilities
 506 Student Records
 605.5 Media Centers

Related Administrative Rules & Regulations:

PANORAMA COMMUNITY SCHOOL DISTRICT
ACCPETABLE USE OF TECHNOLOGY BY STUDENTS

Panorama Community School District provides students with access to district technology equipment, network, and the internet. These resources are essential in preparing students for success in life and work in the 21st century by providing them with access to a wide range of information and the ability to communicate with people throughout the world. Use of these resources is a privilege that requires a high level of personal responsibility to act in a considerate and responsible manner.

The following rules will be followed when students use district telecommunication tools, networks, software, computers hardware, the internet, and other technology resources.

- 1) The use of technology resources will be consistent with the district’s educational mission and policies, as well as state and federal laws and regulations.
- 2) Students will not violate copyright laws or otherwise use the intellectual property of another individual or organization without permission.
- 3) Students will not access, upload, download, or transmit obscene, profane, abusive, threatening, or sexually explicit material, or material encouraging toleration or promotion of discrimination toward individuals or groups of individuals based upon age, race, creed, color, gender, sexual orientation, national origin, religion, or disability.
- 4) Students will not use district technology resources to harass, insult, attack, or threaten harm or embarrassment to others.
- 5) Students will not use the system to communicate, submit, publish, or display inaccurate information, rumors, disparaging portrayals, or any other information that is known to be false or misleading.
- 6) Students will respect the property and privacy of others, including their electronic storage areas. Students will not access or attempt to access another’s information or files without prior permission.
- 7) Students will not engage in the unauthorized use of another’s individual password and will not seek to gain unauthorized access to information resources or other electronic devices.
- 8) Students will keep their network account access privileges private and secured with passwords as appropriate for the student’s age.
- 9) Students will protect district equipment from physical and electronic damage or vandalism. Vandalizing is any unauthorized access and/or attempt to damage computer equipment or networks or destroying data of another user, including creating or intentionally transmitting viruses malware and other destructive programs.
- 10) Students will not intentionally waste limited resources, including unauthorized uploading or downloading of material from the internet.
- 11) Appropriate and respectful language will be used in electronic mail and other electronic communications.
- 12) Students should protect themselves by not revealing personal information such as full name, phone numbers, and home addresses to internet sites.
- 13) District resources will not be used for personal or commercial purposes without prior approval of the building administrator or director of technology.
- 14) Student use of personal network or telecommunication devices to connect to internal district equipment and networks needs the prior approval of the building principal and or the district technology director. District personnel may inspect the contents of these personal devices upon request. (Allows students/ guests to connect to guest network without direct consent.)

Students who do not comply with the above rules should expect consequences, including, but not limited to, loss of access to district technology resources. **Students taking a computer-based class may be dropped from the course, if applicable.** Depending upon the severity of the infraction, other consequences may be imposed.

As a student at Panorama Community School District, I understand and agree to follow the rules outlined above.

Student Name (PRINT)

Grade

Student Signature

Date

PANORAMA COMMUNITY SCHOOL DISTRICT
CLASSIFIED EMPLOYEE GROUP INSURANCE BENEFITS

Classified employees may be eligible for group insurance benefits as determined by the board and required by law. The board will select the group insurance program and the insurance company, or third party administrator, which will provide the program.

In accordance with the Patient Protection and Affordable Care Act (ACA), the board will offer classified employees who work an average of at least thirty (30) hours per week or one hundred thirty (130) hours per month, based on the measurement adopted by the board, with minimum essential coverage that is both affordable and provides minimum value. The board will have the authority and right to change or eliminate group benefit programs, other than the group health plan, for its classified employees.

Classified employees who work an average of at least thirty (30) hours per week or one hundred thirty (130) hours per month, based on the measurement method adopted by the board, are eligible to participate in the group health plan. Classified employees who work 30 hours per week are eligible to participate in Life, Long Term Disability, voluntary vision and voluntary dental group insurance plans. Employers should maintain documents regarding eligible employees acceptance and rejection of coverage.

This policy statement does not guarantee a certain level of benefits. The board will have the authority and right to change or eliminate group insurance programs for its classified employees.

Legal Reference:

Iowa Code §§ 20.9; 85; 85B; 279.12; 509; 509A; 509B (2013).
Internal Revenue Code § 4980H(c)(4); Treas. Reg. § 54.4980H-1(a)(21)(ii).
Shared Responsibility for Employers Regarding Health Coverage, 26 CFR Parts 1, 54 and 301, 78 Fed. Reg. 217, (Jan 2, 2013).
Shared Responsibility for Employers Regarding Health Coverage, 26 CFR Parts 1, 54 and 301, 79 Fed. Reg. 8543 (Feb. 12, 2014).

Cross Reference:

Approved: 12/12/2011

Reviewed _____

Revised: 04/13/2015

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PANORAMA COMMUNITY SCHOOL DISTRICT

INSURANCE **LICENSED EMPLOYEE GROUP BENEFITS**

Group health and accident insurance premiums may be deducted from the salaries of personnel members. The amount of insurance toward which the School District shall contribute shall be determined annually.

Employees must be employed a minimum of 30 hours per week to be eligible for full insurance benefits.

Employees who do not receive a salary during the summer months will be required to submit to the Secretary of the Board a payment equal to the premium withheld during the regular school term if the employee desires continued coverage.

Licensed employees may be eligible for group insurance benefits as determined by the board and required by law. The board will select the group insurance program and the insurance company, or third party administrator, which will provide the program.

In accordance with the Patient Protection and Affordable Care Act (ACA), the board will offer licensed employees who work an average of at least thirty (30) hours per week or one hundred thirty (130) hours per month, based on the measurement adopted by the board, with minimum essential coverage that is both affordable and provides minimum value. The board will have the authority and right to change or eliminate group benefit programs, other than the group health plan, for its licensed employees.

Licensed employees who work an average of at least thirty (30) hours per week or one hundred thirty (130) hours per month, based on the measurement method adopted by the board, are eligible to participate in the group health plan. Licensed employees who work 30 hours per week are eligible to participate in Life, Long Term Disability, voluntary vision and voluntary dental group insurance plans. Employers should maintain documents regarding eligible employees acceptance and rejection of coverage.

Employees who resign or are terminated from their position will be allowed to remain on the school group health and accident insurance program in accordance with Consolidated Omnibus Budget Reconciliation Act (COBRA), providing full payment of the premium is made to the Secretary of the Board by the employee each month. Payment must be made in advance of the month to be covered.

The requirements stated in the Master Contract between employees in the certified collective bargaining unit and the board regarding the group insurance benefits of such employees will be followed.

Legal Reference:

Iowa Code §§ 20.9; 85; 85B; 279.12; 509; 509A; 509B (2013).
 Internal Revenue Code § 4980H(c)(4); Treas. Reg. § 54.4980H-1(a)(21)(ii).
 Shared Responsibility for Employers Regarding Health Coverage, 26 CFR Parts 1, 54 and 301, 78 Fed. Reg. 217, (Jan 2, 2013).
 Shared Responsibility for Employers Regarding Health Coverage, 26 CFR Parts 1, 54 and 301, 79 Fed. Reg. 8543 (Feb. 12, 2014).

Cross Reference: